

**Spokane County Fire District #5
February 26, 2007 Regular Meeting Minutes**

Members Present: Greg Lucht, Jim Ryan and Sheri Rhoads

District Administrator: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:02p.m.

- **The minutes from the January 22, 2007 regular meeting and minutes from the February 7, 2007 special meeting minutes were approved unanimously.**
- **The treasury report was given.**
- **The February bills** were reviewed and approved.
- **Correspondence:** Carol reported on district correspondence.
- **Administrators Report:** Carol said the newsletter is late but she is continually working on it. She called Spokane Community College regarding website courses. The instructor said there are no courses for teaching someone to set up and run a website at this time. He offered to come out on a weekend day and meet with Shawn Lewis and Carol to possibly figure out a way she could run the program; the minimum charge for this would be \$75.00. The board told her to set it up if she thought it would result in her being able to run the site. She reminded the board of the NIMS requirement for the AFG Grant. John VanSant has agreed to help out quite a bit to get us in line with training to fulfill the NIMS requirement. (National Incident Management System).
- **Fire Chief's Report (Kjell Anderson):**
 1. **Personnel:** 4 sets of bunker gear are authorized for pickup to the following individuals this month. Bonnie Cobb, Tim Fenton, Bill Leonard, John Vansant.
 2. **Training:**
 - a. Jan 30 Rod Heimbinger instructed a EMS documentation class.
 - b. Feb 6 mass casualty training instructed by Ted Adams at station 51.
 - c. Feb 13 structural fire fighting and hose relay instructed with Ted Adams and Kjell Anderson.
 - d. EMS evaluator class instructed by Doug Bonstrum. Ted Adams attending.
 - e. Feb 23 and 24 Red Card class instructed by Tim Archer.
 - f. First Aid and CPR instructor class attended by Jennifer Egbert, Karen Namani and John Vansant.
 - g. Bob Gambrel and Karen Namani attended Taking Care of Our Own course sponsored by the National Fallen Firefighters Foundation. Course covers pre-incident planning, survivor notification, family and coworker support, and benefits and resources available for survivors. Karen and Bob will look at implementing a plan for Dist 5.
 3. **Stations:** 51 - Capt Bob Gambrel has a plan to replace the training room tile with new industrial tile that would be donated as well as the labor. Would like commissioner approval to go ahead.
 4. **Equipment:** Mike Pankonin has advised Kjell that the communications between the pump operator and engine operator on our engines is difficult at best because of the noise. He therefore, recommends the district purchase four sets of headsets to increase communications which will increase FF safety preliminary cost estimated at \$1,200. Kjell said we would most likely put that on a grant in the future.
 5. **Apparatus:** The A52 (Lind truck) parts list created by Mike Flint needs approval from the board. Kjell passed out a copy for each board member to review. It is a broken down list by parts totaling \$1,846. Kjell said the wiring is done; the radio is not in yet. The board discussed the list. It does not include decals and striping that need to go on the truck per NFPA requirements. The truck is most likely expected to be on display at the next business meeting. **Sheri made a motion to go ahead with the list but if it exceeds \$2,500 Mike would need to come before the board for further approval. All in favor, motion passed.**

6. Other:

- a. Rod Heimbigner on Infection disease policy and Hepatitis B program.
- b. Kjell also said that Ted Adams offered to lay new commercial grade tile in Station 51 donating all materials and labor; would the board be okay with that? The board said to go ahead, that's great.
- c. There was an e-mail Sheri received from Ed Lewis, Chief of SCFD4, regarding a public "How did we do survey" that she would like to pass along to Kjell for his perusal.

Old Business:

1. **2006 AFG Grant:** Boot selection in the process, SCBA and masks will be ordered shortly as will the AED and communications equipment.
2. **2006 DNR Phase II Grant:** Four volunteers have gone in and been fitted for the structure gear; three have their gear now, the fourth has most of her gear, and her jacket is on order.
3. **Ambulance Contract:** still in draft stage; Carol will keep everyone posted.
4. **SCFCA March Meeting:** The Spokane County Fire Commissioners meeting will be held here at Station 51 on March 15th, 2007. We will hold it in the bay area to arrange for enough seating. Carol will take care of refreshments; volunteers will make sure bays are clean and trucks are pulled.
5. **Levy Lid Lift:** Sheri thinks that the board may have been hasty in passing the Lid Lift related resolution at the Special Meeting held February 7, 2007. She thinks the board should rescind the resolution at this time. Jim Ryan discussed the six year Lid Lift and the every other year lift increase. Sheri said that FD10 was only going for the six year Levy Lid Lift. Some FD's have EMS levies to deal with. The governor signs it in June for 2008-09 depending on the legislature. **Sheri made a motion to rescind Resolution 01-07, Jim seconds the motion, all in favor. Resolution 01-07 regarding SCFD5's intention to join other fire districts in a Levy Lid Lift is rescinded unanimously.**

New Business

1. **Pooling Agreement:** Jim Ryan explained how the pooling and tax interest works as he spoke with Skip Chilberg, Spokane County Treasurer. This is already in place with Spokane County entities; we are to just review the cap change at .035%. **The verbage of the change was read and reviewed; the board voted unanimously to approve the change.**
2. **OTEP:** (Ongoing Training for Emergency Preparedness) has been moved from the third Tuesday of each month to the fourth Tuesday of each month from now on until further notified beginning March 2007.

Public Concerns/Comments:

1. Marv Davis: He wanted further explanation regarding the Levy Lid Lift. Carol read the February 23, 2007 Legislative Report regarding the bill before the legislature. She also said that she was pretty sure anyone could access that information on a weekly basis as the report is posted each Friday on the www.wa.gov website.

The meeting adjourned at 8:00p.m.

The next regular meeting will be April 23, 2007 at 7:00p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: District Administrator