

**Spokane County Fire District #5
July 9, 2012 Special Meeting Minutes**

Meeting was called to order by Chairman Lehman at 5:30p.m. Attending were Commissioners Lehman, Wendlandt and Pietz. Also, Chief Cobb and Scott Lynch.

Todd moved to terminate the volunteer status of Kjell Anderson and Jennifer Jensen effective July 9, 2012. The motion was seconded by Larry. Motion was passed unanimously. A letter was drafted and signed by the commissioners, letter to be sent by registered mail and a copy to be placed in their respective personnel files.

Gary moved to adopt the job description of Assistant Chief as presented, with it being added to the district Policy and Procedures effective immediately, and making changes to the Chain of Command to reflect the new position. Larry seconded the motion and it passed unanimously.

With no further business the meeting was adjourned at 6:05 p.m.

Submitted by Gary Pietz

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner