

SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
January 28, 2013; 7:00p.m. District Office
17217 W. Four Mound Rd., Nine Mile Falls

Members Present: Gary Pietz, Larry Wendlandt and Isla Durheim.

District Secretary: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:00p.m.

Flag Salute

The minutes from the December 17, 2012 Regular Meeting were reviewed; Carol needed to fix several errors (*Clark & Sons* to *Clark Septic* and *interest* in grant delivery letter to *sales tax*) then **approved as corrected**. The minutes from the January 18, 2013 Special Meeting were reviewed; Carol fixed the time the meeting began (from *12:30p.m.* to *8:30a.m.*) then **approved as corrected**.

The treasury report was reviewed. Carol read the report aloud.

The December bills were reviewed. Larry made motion to accept the bills as presented; Isla seconded the motion and the **expenses were approved as presented**: Vouchers: A/P #939 through #954 totaling \$7,292.32; P/R #607 through #631 totaling \$3,945.75.

Secretary's Concerns: Carol has no concerns at this time but did report that she purchased more ink cartridges for printer as she was going to print W-2's very soon after login issues were resolved.

Correspondence: WFCAs Saturday Seminar Series in Chelan, Ocean Shores and Spokane. The board approved Isla to attend a budgetary seminar on one of the upcoming Saturdays; Isla will let Carol know which one and Carol will make the arrangements. WFCAs Legislative Report came via email and is posted on the bulletin board.

Fire Chief's Report:

E51;T51: These trucks per the FEMA Grant may be traded in, taken to the junk yard for scrap, donated to a museum, relegated to farm use, or given to a training academy as long as it will not be utilized for driver training (it could be used for training firefighters to operate the pump). In order to assure an unsafe vehicle is removed, FEMA requires the grantee to transfer title of the vehicle to any individual or organization that is not in the business of providing first-responder services. Where to house T51 until it is retired was discussed.

SCBA's have been flow tested.

Training Status: Jan. 15th Strategy and Tactics trained by Rod Heimbigner; Jan. 22 OTEP Shock Management trainer was Tony from FD 13; Jan. 29th CPR training Linda Dougherty from Lincoln County FD4.

Chief: Chief's Meeting, Spokane County Chief's Meeting, Emergency Response meeting, ASB meeting, Snure Seminar. Bonnie said she learned a lot of new things at the Snure Seminar; Gary

discussed Bonnie attending this and any future seminars incurring bills for the district without board approval.

New business:

Need to sign amendment to the Ambulance Service Board Contract; board signed extension of 3 years to current contract and Bonnie will forward their acceptance.

DNR has opened up applications for summer help.

Jackets: Volunteers buying their own jackets; board agreed to pay for embroidery on back and front.

Bid Truck: Stevens County FD has a brush truck for sale.

The Volunteers are doing some fund raisers: Calendars and t-shirts.

Bonnie has ordered T-Shirts for each volunteer with the new truck.

BVFF retirement: Discussed new ruling as of last November regarding opportunity to buy-back years of pension. All volunteers got a copy of letter from BVFF that explains it.

Fire Extinguisher information needed on whom to call. Used FirePro in past. Bonnie will call them as well as price out General Fire.

➤ **Old Business:**

1. **Review of Policies/Procedures: Board** will review what drafts Carol has made so far and schedule a meeting soon.
2. **2011 AFG Grant: Board** discussed new truck and how it will be outfitted. Larry gave report on his trip over to Rosenbauer to fully inspect the truck. Scheduled to leave on 1/29/2013 and arrive at General Fire in about two and a half days. Bonnie has set a tentative schedule for crew members to work together on where they want all equipment. More discussion followed regarding how much time that will take as well as where to house T51 while this is going on. Carol will call Enduris to make sure it will be insured.
3. **2012 AFG Grant: Carol** reported no news yet.

➤ **New Business:**

1. **Snure Seminar: Board** discussed in Chief's report.
2. **Commissioner Meetings/Reimbursement: Carol** wanted clarification on what meetings the individual board members wanted reimbursement for. Gary and Larry only want to be reimbursed/compensated for meetings here in our district. Isla will be compensated for both this district's meetings as well as SCFCA meetings as she is now a director on the board for Spokane County Fire Commissioner Association. She was thanked and congratulated for being nominated for this position.
3. **Minutes of Meetings:** Isla asked if we could make the minutes of the meetings more generic as she has noted many of the other entity minutes are reported that way. Carol had asked months ago if she could go back to typing minutes of the meetings with less detail making notes mostly on actions taken; it was tabled then. Discussion followed including law back in November of 2012 stating that recordings of minutes are considered public record. **Isla motioned that the minutes would be taped, stored on external drives/CD's and the written minutes more generic noting discussions and actions by board beginning as of this meeting; Larry seconded and the motion passed unanimously.**

Public Concerns:

- **Larry Durheim** said this was a very good meeting and he learned a lot.
- **Ron Wood** voiced incident response concerns over the last year compared to other years. Discussion followed. The board said that they are working on improving response and volunteer activity as well as reviewing the statistics gathered as they may be in error. They also said that that's what we have mutual aid for.
- **Bonnie Cobb** presented letters from several volunteers regarding their activity status. **The board approved Blake Lehman's resignation letter; Luke Martin's request for a leave of absence was tabled; board approved work done and work to be done by Bethany Cobb with ERS program and other duties that will be turned in on invoices for a monetary reimbursement at \$300 per month.**

There was no other business.

The next regular meeting will be February 25, 2013 at 7:00p.m

The regular meeting adjourned at 8:48p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary