

Spokane County Fire District #5
August 25, 2008 Regular Meeting Minutes

Members Present: Jim Ryan, Sheri Rhoads and Todd Lehman

District Administrator: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:00p.m.

- **Flag Salute**
- **The minutes from the July 28, 2008 Regular Meeting were reviewed and approved unanimously; the minutes from the August 7th and August 11th of 2008 were reviewed and approved unanimously.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The August bills** were reviewed. The expenses were approved for \$11,121.93.
- **Correspondence:** Spokane County Clean Air Agency: Notice of proposed changes to burn rules (copy to each commissioner and Kjell). Thank you card from Allen and Evelyn VanDyke re: smoke alarm installation.
- **Administrator's Report:** For some reason, most of the public records that have been requested since January 1, 2008 have not been picked up despite e- mail notifications they are ready. That has never happened before and is uncharacteristic of the requestors. The volunteers discussed the need for a lightweight coverall for: Professionalism, cleanliness while in resident's homes and visibility. They would like to know if the board is willing to pay for quan 12 coveralls in whole or in part. For further details check with the Fire Chief.
- **Fire Chief's Report No report; Kjell is working evening shifts on base for awhile.**
- **Old Business:**
 1. **Smoke Alarm Grant:** Ron said they installed alarms in 6-7 homes so far and have approximately 4 more to go.
 2. **2007 DNR Grant:** The items are in at General Fire; Mike Flint is working with Ron on the light bars and plans to bring equipment in soon.
 3. **Website:** Carol has taken a thumbdrive down to Chris Barnes so he can load items in the site as well as update the pages on the site.
 4. **EMS/Lid Lift:**
 - Jim said the time has passed for us to act on that. He discussed how Stevens County FD 1 measures both failed. He spoke to Bill Madison, a commissioner at Stevens County FD 1, and Bill suggested we work on it for 2009. We do have a basic start. Stevens County has a group of residents including business owners that support the district and have formed procured media groups to advertise support for the Levy and all other PR work for the fire district. Most of their money for the PR comes from businesses that need and rely on high level/increased emergency response. Carol Harrington read the e-mail she sent Bill Madison regarding what information he could share on how they reached the public with pertinent information regarding the levy; she also read his reply on their support group and the media company they use. Carol looked it up on the web; it was very expensive.
 - Sheri said that the board should work on getting information out to the public; we cannot drop this now and then try to pick it up later in 2009 a couple of months before the ballot is due. We need to put it down on paper, all the stats, all the comparisons of prices etc. She asked Carol Harrington is she can do this. Carol said yes if she is given specific needs by the board on what information they want to go out and given enough time. Sheri asked about Station 53's well. The permit was discussed on the septic. The time on the permit has been extended.
 - Todd said he needs more information to get started on collecting bids/info on getting the water across the said Road. Carol will get Todd more information. Todd said he could start with talking to Fogle.
 - Jim said the septic is already approved for a certain spot; Brian Belsby of Belsby Engineering has done the work. That may also be a good place for Todd to start. Jim said the stats the public should know about are how the district is handling increases in expenses as well as decreases due to I-747 over time.

- Sheri said that we first need to answer the questions on why we need the money; what are we going to spend it on, then decide how to present that information best to the public. Carol will need assistance on determining exactly how and in what format the information will be presented to the public. It is difficult to throw it all together in a month or two right before the ballot is due.
 - 5. **Insurance Renewal:** Carol read the letter she typed to the Commissioners regarding the comparison of prices between McNeil and Comp. and Enduris as well as the reassurance from Scott Hansen of Enduris that the coverage is parallel and better in some ways to the coverage we have with McNeil. **Jim made a motion to terminate the insurance with McNeil on August 31st, 2008 midnight; Sheri seconded, it passed unanimously. Jim then motioned to accept the Enduris policy beginning September 1st, 2008 at 12:00a.m. Todd seconded and it passed unanimously.** Carol will take care of the paperwork.
 - 6. **Security Boxes:** Jim said the box that covers the cameral equipment for both stations is being built as we have no locked separate offices in either station. Discussion followed on how the information from the cameras is secured. Todd asked how the camera equipment is mounted and is it going to be hidden. Jim said until the technicians come out and see the stations that will not be known; he also discussed the cooling and running of the camera and how the boxes were necessary for that reason as well as securing the cameras themselves. They cost \$432 each mounted so \$864 total without tax. **Sheri made a motion to approve the security boxes, Todd seconded the motion and it was approved unanimously.**
 - 7. **Security Lights:** Jim said he discussed motion activated flood lights to go outside with Platt Electric though we will also check our roster list for other bids. The motions lights would work from dusk to dawn lighting two different sides of the stations that are not currently lit. The south side of Station 51 has always been a problem regarding lighting but this should take care of it. **Sheri made a motion to get the lighting done, Todd seconded, and it passed unanimously.**
- **New Business:**
 1. **Open House:** Sheri thinks it is too late to hold an Open House this year. It takes awhile to get everything together. It would be better to have it in the spring before fire season. We could also present any lift or levy info at that time.
 2. **Newsletter:** Sheri said since the website is being worked on and will be updated soon and continuously, we should just have hardcopies of the newsletter available for those who do not have the internet. It is very expensive to mail a newsletter to every household. We will post notice on our reader board that the newsletter is on the web and hardcopies available outside the station. We should put it in a weatherproof box. She will look into that.

Public Concerns: The concern sheet was blank. None at this time.

There was no other business.

The next regular meeting will be September 22, 2008 at 7:00p.m.

The regular meeting adjourned at 8:15p.m.

Spokane County Fire District5 Chairman

Spokane County Fire District5 Commissioner

Spokane County Fire District5 Commissioner

Attest: Spokane County Fire District 5 District Administrator