

Spokane County Fire District #5
March 22, 2009 Regular Meeting Minutes

Members Present: Gary Pietz and Larry Wendlandt – *acting Chair as Todd Lehman absent due to illness.*

District Secretary: Carol Harrington

Guests: see attached sign in sheet. Copies of the agenda and the minutes were provided to the public.

Time Meeting Began: 7:02p.m.

- **Flag Salute**

The minutes from the February 22, 2010 Regular Meeting were reviewed Gary told Carol to add the comment Todd made regarding light duty in the Public Concerns discussion regarding Bill Leonard. The comment stated, *“There is no light duty in the fire district.”* **Gary made a motion to accept the amended minutes; Larry seconded and approved as presented. The minutes from the March 8, 2010 Special Meeting were reviewed and approved as presented.**

- **The treasury report was reviewed.** Carol read the report aloud.

- **The March bills** were reviewed. Brandon’s website bill was discussed; Larry asked Brandon, who was present, to let the board know what amount the invoices will most likely be in the future. The Northern Energy bill was discussed and compared with what was delivered and charged last time. Insulation for Station 52 was discussed as well as a programmable thermometer. Larry said he would get a couple of programmable thermometers and install them to see if that makes a difference. **Larry made motion to accept the bills as presented; Gary seconded and the expenses were approved as presented for \$5,724.21.**

Secretary’s Report:

- Roger McDonald has offered to clean the bathrooms and general office area floors for our district. He came in March 17, 2010 and cleaned. Carol said he did a wonderful job.
- The IEFCA secretary, Bruce Millsap, told Carol that we did not have to belong to the WA State Chief’s Association in order to belong to the Inland Empire Fire Chief’s Association and further stated that by being a member of the IEFCA we are considered a member entity of the larger state association.
- Our General Fund is part of a county-wide pool per Spokane County Treasurer.
- Per RCW 52.14.010 I need commissioners to individually fill out a “Waiver of Renumeration” should any of them not wish to be compensated for special meetings. A copy of the form is in your packet.
- I have included a copy of a sample resolution the WFCFA has regarding commissioners as responders.
- The reader board was discussed as it is quite damaged from weather. There is one that Spokane County Fire District 10 donated awhile ago in Station 52.

Correspondence: WFCFA Legislative Roundtable pamphlet for Saturday, May 1, 2010 in Yakima; USDA Financial Training Workshop on April 22, 2010 in Spokane Valley. Goes from 8am-3:30pm; lunch is not provided. RSVP by April 9, 2010. The Board and Carol felt additional financial training was not necessary at this time; Carol reported that her report for 2009 had been turned in and received with no problems. Brandon Meiers, our website manager, explained a report he had prepared regarding site hits and frequency of use.

- **Fire Chief’s Report:**

- **Personnel:** N/A

- **Training:** The 1st training of the month on March 2nd involved going over live fire burn plan and more fire behavior fundamentals. The 2nd training on March 6th was a live burn near Four Mound and Wood Rd. where we had a lot of practical training on initial attack on a structure fire We had a BBQ after and the team wishes to thank Todd Lehman for showing up as well as SCOPE for handling traffic control. On March 9th we had officer training where various topics were discussed as well as upcoming training events. On March 16th we did quarterlies on SCBA’s and ladders incorporated with initial attack and ventilation performed with RIT teams and hose lays at Station 52. We will have OTEP on March 23rd with MedStar landing here in the Station 51 parking lot; training with patient care and landing of helicopter.

- **Stations:** N/A

- **Equipment:** N/A



Other:

- On March 14th we had our **Awards Banquet for 2009** and it was a huge success. Thanks to the board for their support and a special thanks to Todd Lehman for showing up and thanking the fire crew. Many other guests were pleased he took the time to show his support.
- Ron said he attended the **Inland Empire Fire Chief Assoc. (IEFCA)** meeting. They discussed possibility of raising and lowering fire danger level together with DNR. Discussed the DNR Mutual Aid Agreement. No progress has been made. They will extend the current agreement one year. Discussed the Ambulance Contract and how it is coming apart. Ron said the commissioners really need to be on top of this information; they should go to the Spokane County Fire Commissioner Association meetings and learn what is going on to stay current. This could result in no contract and AMR could charge our citizens whatever they want. Gary and Larry said they'd try to go to the next meeting on 4/8/2010.
- We need year round **water supply at Coulee-Hite and Wood Rd**. The well was discussed and accessibility to it as well as getting the water across the county road. Ron said a permit could be issued to do that and we need to put that water to use. Gary asked do we need a year round water supply when we have two tenders and mutual aid. Larry said we would have to know how much money it will cost. Belsby Engineering and the past information and work they have done regarding this was discussed. Larry asked if we could dig a 10,000gal water tank down in there. Ron said yes. Larry said we need a rough estimate of how much that would cost. We don't need a valve if we can't get it deep enough; four feet or more under. Ron said he was told by Bartholomew if we have that volume of water it wouldn't freeze above ground. Gary said then we have to worry about vandalism. Ron said he doesn't want a tank but a cement liner. Larry said, yes and just pour it in place. Ron said he and Bartholomew talked and you can buy a 40ft container from the railroad and put a liner on top of it. Larry asked if this would float with Spokane County. Gary said then we'd have to buy and install pumps and that would cost a lot. Larry said moving 30gallons per minute is going to take a large pump. (*Public guests were allowed to enter into the conversation at random at this time*). Culverts were discussed. Larry asked if we are going to address the issue of a fire station over there. If we are going to do one, we are going to do it right this time. If that's what the people want then we'll try. No more building bit by bit with add-ons. Ron would like 500gpm. Larry said he will get hold of Inland Power and Light to see what it would take to get power out there. Ron said he did all that already and has the figures at home. Larry said he'd like to talk with Bartholomew. Ron said FD9 has a spare pump that is new that they would let go of. Larry asked how many gpm on single phase; let's find that out. Ron said the hydrant at 7-Mile took maybe 6-7 minutes to fill our tank. Larry told Ron to gather all his information and bring it in so we can discuss it further. Todd should also bring in what he has.
- Gary asked about one of the volunteers as far as not showing up; has Ron spoken with him yet. Ron said no. Gary said then we need to scratch him. Ron said he needs to get the gear back; he'll call him tonight. Larry said to send him a registered letter saying that within five days we need the gear back. **Gary made a motion to have a registered letter sent to Steve Rogers stating that gear needs to be returned within 5 business days of receipt of the letter; Larry seconded and the motion passed.** Carol will send the letter with return signature required.

Old Business:

1. **2009 Award Banquet: Carol and Ron:** Ron discussed this earlier in the Chief section. Carol added that the amount spent on the banquet had come in under the \$400 amount allotted.
2. **Water Tanks at Greg Lucht's: Board and Ron:** Ron said Todd has not gotten hold of Greg. Larry said West Priest Lake FD is looking for tanks. They would like the measurements of ours as well as information on discharge parts and where they are located. Gary said to get the volume on them for sure. They asked Ron to take the measurements.
3. **Generator: Ron and Larry:** Larry said he met a retired navy guy who was an electrician who is very familiar with these kinds of generators and may help us.
4. **Recruitment: Ron** There was no discussion on this.
5. **Organization Policy: Board:** Gary talked to Todd and Todd said to go ahead and vote on the current draft. Gary moved to adopt the March 22, 2010 draft of the Spokane County Fire District #5 Organization Policy; Larry seconded and the motion passed unanimously.

6. **District Job Descriptions: Board:** The Fire Chief Job Description is ready to adopt. **Gary made a motion to accept the revised March 22, 2010 draft; Larry seconded and the motion passed unanimously.**

New Business:

1. **DNR Mutual Aid Agreement: Board:** Carol read the email from SCFD4 Fire Chief, Ed Lewis, dated March 17, 2010. **Gary made a motion to sign the Spokane County DNR Agreement extending it for one year; Larry seconded and the motion passed unanimously.** Larry asked if we needed anything to prepare for fire season. Ron said all the equipment is up and running; he is not sure about the old truck B513 in his barn as it hasn't been used all winter. B52 will be used soon as a first response vehicle and the Command Rig put back in Station 52. Larry said to let the board know of any expenses on B513 before they take place. Is everything all serviced out? Ron said yes. Carol asked about our foam supply as foam is expensive. Foam was discussed regarding different types and their uses. Carol will check in to DNR grants regarding foam. Walt Clouse said that S.C.O.P.E. station people are trained to get to a response to do triage as well as SIRT (Sheriff Incident Response Team) on traffic; they put in over 400 hours directing traffic last year. The sheriff has to dispatch them, though. They are ready to back up emergency response for fires and provide safety for our crews. He also said the CERT (Community Emergency Response Team) team is trained and ready to assist in emergencies.
2. **Supply Request Ron:** AA batteries, AAA batteries, 9 volt batteries. These are for SCBA use and must be Duracell per manufacturer warranty on the units. Ron said he would also use the batteries they take out of the SCBA's and use them in the pagers until they go dead so they don't go to waste. Board approved the purchase.
3. **Supply Request Carol:** Comet - \$2, Large trash bags - \$15, Bleach - \$1, roll stamps - \$44. Board approved the purchase. Roger McDonald would like his own combination to the station to do the cleaning work. Gary Pietz said no. They don't want to begin to hand out combinations but will gladly let Roger in when he needs to. Larry agrees.

Public Concerns: *(None were listed on sign-up sheet)*

Bob Harding complained about the Station 52 outdoor light on the north side. **Gary** said the light is not doing any good. He thinks we need to block the driveway off. **Ron** said no, he would like it open to drive through. **Larry** suggested getting a motion detector light. **Bob** said there is a motion detector light on the west side and that is not preventing garbage being dumped. **Larry** asked why we have a light on the north side. **Ron** said to cut down on vandalism. He wants the light there – period. He is the one who has to pick up the garbage; there has even been excrement found back there. **Ed Lynch** suggested that maybe it was the firefighters leaving that there; that maybe they just couldn't hold it. **Ron** said no, it's not. There was much more discussion on the light. **Bob** says he sees no problems there on vandalism and if he puts up a fence where the property line is for his land we won't have a drive through opportunity. **Larry** said we have an impasse and why don't we just try a motion detector. **Bob** mentioned property lines again and **Larry** discussed it with him. **Gary** said why don't we turn off the light for two months and see how many problems are created. The shield was discussed that Bob put up. **Ron** discussed the bullet holes that were in the metal building in the recent past. The board decided the light will be turned off for two months and if vandalism increases, it goes back on.

There was no other business.

The next regular meeting will be April 26, 2010 at 7:00p.m.

The regular meeting adjourned at 8:53p.m.

Spokane County Fire District5 Chairman

Spokane County Fire District5 Commissioner

Spokane County Fire District5 Commissioner

Attest: Spokane County Fire District 5 Secretary