

**Spokane County Fire District #5**  
**August 23, 2010 Regular Meeting Minutes**

**Members Present:** Gary Pietz and Larry Wendlandt (Todd not present due to illness)

**District Secretary:** Carol Harrington

**Guests:** see attached sign in sheet

**Time Meeting Began:** 7:02p.m.

- **Flag Salute**
- **The minutes from the July 26, 2010 Regular Meeting were reviewed.** Gary said Ron's name needs to be added to the people in attendance to the executive session; change the word "vandalism" to "theft and damage." **After the changes were made, Gary made a motion to approve the minutes, Larry seconded and they were approved as corrected.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The August bills** were reviewed. Gary made motion to accept the bills as presented; Larry seconded and **the expenses were approved as presented for \$8,465.76.**
- **Secretary's Report: Bay door maintenance** needs to be scheduled. There was discussion regarding price quotes as well as heat retention and insulation in the roof. Larry wanted to move ahead with the replacement of the west bay door at Station 52 and the sealing of the other doors. Gary said we should look at other factors first; there should be a preliminary step to get someone else out to check out the insulation. Larry thinks that is fine but wants to go ahead with the door as it is falling apart and will need to be replaced anyway. We can still have people look at the interior for other energy efficient ideas. Larry then said maybe we should wait for Todd to voice his opinion. Gary agreed. Carol will make sure the bid dates can be extended and it will be tabled until next month. Carol mentioned an **open house** this fall. Ron likes the idea; we have not had one for a couple of years. Larry thinks it should be after fire season in the fall. Ron agrees. Try to make it the first half of October maybe on a Saturday before hunting season for a better turnout. **Fall newsletter** should go out soon; Carol asked for any ideas or suggestions anyone may have. She will have a draft ready by next meeting. Gary told Larry it was his turn to head up the commissioner's column. Carol brought up the **DNR (Dept. of Natural Resources) Grant**, Phase II that will be coming up soon. It is a 50% match grant that has to be paid fully up front and then we would be reimbursed from invoices and payments we send in. It should be used to get any wildland gear/equipment as the federal grants do not normally award anything for wildland response. Ron and Gary discussed fire shelters and if we had enough for everyone; Ron said no we don't. Ron will have the firefighters go over their PPE and SCBA's to see what needs we have. He will also get with the officers and Carol regarding the DNR grant.
- **Correspondence:** Carol handed out the email she received from Connie Kline regarding an early estimate on the **2011 Levy amounts**. Carol read the amounts aloud. We also received the **WFCA Conference** information. Larry said he would like to go. Gary went to last year's conference. It is in October. **Larry brought up grants**, specifically the SCG (green friendly grants) and read off several districts who received those in 2009; that grant was not offered in 2010. Carol will check to see if it will be offered in 2011. The AFG grants were discussed; Larry said we need to work on the PPE replacement for this grant. It looks like the only one the federal government is offering is the AFG Grant. Carol explained that the SAFER (Staffing for Adequate Fire Emergency and Response) Grants are good ones to go for but extremely detailed in what the fire district has to comply with for up to five years out from the award of the grant. They are not hard to get, but difficult to comply with and fulfill as you have to promise to do certain things regarding retaining and retention for the next five years. Rod has written these and gotten them before.
- **Fire Chief's Report:**
  - **Personnel:** N/A.
  - **Training:** The 1<sup>st</sup> training of the month involved water supply familiarization and driving. The 2<sup>nd</sup> training was an annual BBQ for the team and board. He thanked Larry and Gary for coming. We also had an officer's meeting the second Tuesday.
  - **Stations:** The door in Station 52 by where the desk sits should be insulated around the frame. Ron would like shelving for the station, need a barricade for the gas pipe on the north side of the building; we could probably do it ourselves by putting rocks or something up. He thinks we could put up a fiberboard or plywood covering over the insulation in the ceiling. Gary asked if the Command Rig ever gets used. Carol said she tried to use it but the battery was dead. Ron said he was getting this fixed. Carol uses it if she knows it will start. Ron said we also need a porch cover; he has tried repeatedly to fix the cracking cement on the porch right by the

door. The sidewalk may need to be taken out. A walk-in door within the bay door was discussed. The board would like to have Carol check with our two bay door bids to see how much that would be.

☀ **Equipment:** Gary asked about the generator over at Station 52. Discussion followed on the uses of a generator. Gary does not think we need a generator and to get rid of the one in there. Larry thinks we should have two generators – one for each station in case of emergency. Every fire station should have some type of backup. Gary said he just thinks that the one we have now may not be costing us now but in order to get it running it probably will cost us. Carol said we have tried to get a generator on a grant but were denied. Gary doesn't see why we need one here. Larry said if the power goes out. Electricity power outages were discussed. Larry said we should get with Silver Star Electric and see what it would take to run the stations during a power outage. Larry agrees on getting rid of the one we have now, but thinks we definitely need one at each station that is smaller and does not take up so much space. They are not that expensive.

☀ **Other:** He asked the board if they would be interested in an Explorer Program. He would ask FD10 how they set up their program if the board was interested. Larry was involved with that when he was young and thinks it is a great program and would support it. Larry said to definitely check into that. Ron talked to Bob Anderson, Fire Chief FD9, and he said that things were going well regarding the mutual aid. Gary asked about whether their board had issues or not. Ron said to his knowledge no. Carol mentioned that Gary could certainly ask their board members at the next SCFCA meeting which will be held here at Station 51.

### Old Business:

1. **Recruitment:** Ron said there is one individual who said he was going to send in an application but we have not received it yet.
2. **Station 52 North side Light:** Bob Harding's survey is complete but the map is not. Larry said he had to do another measurement regarding encroachment on the driveway. Larry stepped it off and asked if 12 feet sounded right for the distance between the station and the line. Bob said it is more like 11 feet. Gary would like to wait until we get the survey map. Bob thinks maybe next week it will be done and he will give the board a copy.
3. **Johnson Lane:** Gary brought this up regarding maintenance and what is going on with that with winter coming up. Larry thinks we should start with a realtor and see who the owner is. Carol has tried repeatedly to mail verification to the last address she has. The weeds need to be cut down and it has to be plowed in the winter.

### New Business:

1. **Supply Request Ron:** E52 has been fixed regarding the ladder bracket. Larry asked if Mike Flint can get us a bid on a pumper/tender. Ron said Joe from General Fire is working on that and he would send it to Larry when he got it. Ron also would like a storage box for the Command Rig.
2. **Supply Request Carol:** She needs pies/refreshments for the SCFCA meeting that will be here September 9<sup>th</sup>. She also needs a case of paper for copying. The board approved both requests.

### Public Concerns:

- **Howard Thiemens:** He gave some ideas for the questionnaire Larry mentioned during election time regarding a third station. He thinks the board should find out what the community does and does not know regarding this fire district. Larry said he'd like to do it online but is concerned about residents who are not set-up on the internet.
- Gary asked about the **voucher/warrant paid to Office Depot** for the maps which was stopped because the clerk at Office Depot physically changed the amount of the warrant. Carol and the Treasurer's office are waiting for Office Depot's books to catch this and get hold of us.

There was no other business.

The next regular meeting will be September 27, 2010 at 7:00p.m.

The regular meeting adjourned at 8:22p.m.

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Spokane County Fire District5 Chairman

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Spokane County Fire District5 Commissioner

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Spokane County Fire District5 Commissioner

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*Attest:* Spokane County Fire District 5 Secretary