

**Spokane County Fire District #5**  
**September 27, 2010 Regular Meeting Minutes**

**Members Present:** Todd Lehman, Gary Pietz, and Larry Wendlandt

**District Secretary:** Carol Harrington

**Guests:** see attached sign in sheet

**Time Meeting Began:** 7:02p.m.

- **Flag Salute**
- **The minutes from the August 23, 2010 Regular Meeting were reviewed. Gary made a motion to approve them as presented; Larry seconded. The minutes were approved as presented. The minutes from the August 31, 2010 Special Meeting were reviewed. Gary made a motion to approve them as presented; Larry seconded. The minutes were approved as presented.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The September bills were reviewed. Larry made motion to accept the bills as presented; the expenses were approved as presented for \$8,892.59.**

**Secretary's Report:**

- **Bay Door Maintenance:** The two different bids (Spokane Overhead Door and Wayne Dalton) were reviewed. Larry said he prefers a programmable door so the option for the man/door is not feasible. Access in power outages was discussed. Carol reviewed what the representative from Gale reported after his inspection of St52: he said the insulation was actually quite good and he could see no reason to replace it; only need to patch several small areas where insulation is not flush such as against the breaker box, etc. **Larry made a motion to accept the bid from Wayne Dalton; Gary seconded and the motion passed unanimously.** Gary discussed dealing with insulation next to the concrete floor as well as sealing the man door that faces west that is not used. Plywood was discussed as a material that could be used to finish that up. Ron will measure and check into that.
- **Open House:** We will have it here at St51 only on October 9<sup>th</sup> from 11-4pm. Ron discussed the details regarding what would be on display as well as hot dogs and chips for free.
- **Fall Newsletter:** Carol does not have it done yet but will be finishing it up in the next couple of weeks. Larry said he would write the commissioner column and get it to her.
- **DNR Phase II Grant:** The grant qualifications were reviewed. Ron listed what he would like to apply for: 3 sets Wildland Turnouts, 10 pagers, 1 light bar for B52, 2500watt generator, 4 combi tools and 4 Pulaski's. The generator would go on a tender. Larry said we could incorporate it to go into St52 to run the heat and open the doors. It should be kept small so one firefighter could lift it. Ron also mentioned scene lights but he doesn't have a price yet. The grant closes on October 29<sup>th</sup>. Keep checking on generator and light pricing for Carol. Todd asked about recruit status and how that affects what we get on the grant. Discussion followed regarding if changes to the grant were okay once you were approved; Carol said sometimes they are, it depends on what the changes are.

**Correspondence:**

- **BVFF Letter re: disability and pension reimbursements for past and current volunteers.** Carol reviewed the records she had to gather and send BVFF after a complaint had been made by someone that we were listing some volunteers as active when they were not. Ron urged the board to rethink our policy and make it match the BVFF policy. Ron thinks we are too restrictive now. All the FF are doing the best they can. Gary said that we have been over and over this. Old policies were discussed regarding requirements for volunteers. There are several situations that are never addressed in our policy such as being deployed, on medical leave, or being a student during the school year (like WSU) and here for the summer. Larry said we have, though, tried to provide ways for volunteers to come and do standby and makeup training. Kjell said that is a good thing but it could be cleaned up better as there are still frustrations within the team. Service and camaraderie is why there are here. It is as if we are being 'audited' for our service. We simply would like the board to review our in-house policy. Discussion followed on how training has changed over the years to what we have now. Past percentage of response and training attendance was discussed and what 'attendance' really meant. Training has historically always been considered more important than calls. Larry asked what the FF think is fair, though; ten percent is pretty low for training. Kjell said we should match the calls with what the BVFF has and rethink the training; maybe include active hours such as designing training so that can count. Larry said they need to document what they are doing. I am willing to sit down and consider what they want done. Jennifer said that would really help morale.
- **Enduris letter regarding coverage.**
- **Spokane County Engineer re: limited access on South Bank Rd.** Gary thinks we should oppose it and will try to go to a meeting.
- **WFCA Silent Auction & Raffle for Harborview Burn Center benefit.**

- BIAS Software re: BARS compliant accounting software (lowest is 150/mo per module). Too pricey for our district's needs.
- Larry brought up ceiling fans and the need for them in Station 51 to save energy and redistribute heat within the bays. Call Darel at Silver Star Electric and check with him; see if we can run two fans off of one rheostat. Carol will call Darel.

**Fire Chief's Report:**

- **Personnel:**
- **Training:** The 1<sup>st</sup> training of the month involved the SCBA and ladders doing the NFPA 1410 drill for quarterlies. The 2<sup>nd</sup> training was a hose testing. We had OTEP the 4<sup>th</sup> Tuesday.
- **Stations:** N/A
- **Equipment:** N/A
- **Other:**

**Old Business:**

1. **Recruitment** – there are two applications in and he is waiting for a third. Luke Martin and Kjelsey Anderson have an application in. Josh Cobb does not have his application in as of yet. The explorer program was discussed; it is through the Boy Scouts. We can actually hire kids at age 16 per the BVFF regarding insurance coverage. They cannot drive apparatus or enter a burning building. Our organization policy lists that they have to be 18 with a GED. Nick at FD10 said we could piggyback on their Explorer Program but they would respond out of here. Ron can check it out further. Larry said it is great PR and a wonderful program. Ron would like to do it but is concerned about the PPE availability and supplies. Larry said we could just see what kind of response we could get; maybe advertise it in the schools. Let's see how it goes with response first.
2. **Station 52 North side light:** Larry said we have not had any more problems with that. Gary said we need to put rocks around the tank also. Todd said to leave the light off.

**New Business:**

1. **Supply Request: Ron** Oil change B52, SCBA air refill system needs new motor. Larry and Ron discussed motors. Larry will check into prices. We fill the tanks now through other FD's. Quan 2 – 02 bottles for EMS which will give us 4 spares and we need them. A med bag kit for Greg to decrease the EMS response time from that part of the district. The Board agreed to all the requests above.
2. **Supply Request: Carol** 2011 calendar for St51 office, laundry soap, quan 1 long shank lock for bay cabinet, quan 2 cabinet hasps for bay cabinets. Board approved all the above.
3. **Organization Policy:** Larry would like all the volunteers to sign that they have received and read the current Organization Policy and have that in their personnel file. Carol will do that.
4. **Generator and Command Rig Surplus:** Gary would like to see the DNR come and get the generator that is in St52's bay. He also thinks that the Command Rig, since Ron and Carol do not use it very much, should be put on surplus; advertise it and get rid of it. Ron will see if the DNR can come get the two generators we have of theirs. Larry reiterated that we do need a generator for this building and we should pursue that. The Command Rig should be stripped down of what we want off of it and sold. **Gary made a motion to surplus the Command Rig, Larry seconded the motion and it passed unanimously.** Ron would like to make B52 more user-friendly regarding the switches. Larry told Ron to go ahead and see what he can do.

**Public Concerns:**

- Bob Harding saw a dark truck and then a white one pull up to St52. He said they had the fire trucks out very fast and wanted to tell them good job responding.
- Walt Clouse wanted to thank the fire district volunteers for doing a great job.

There was no other business.

The next regular meeting will be October 25, 2010 at 7:00p.m.

The regular meeting adjourned at 9:15p.m.

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Spokane County Fire District5 Chairman

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Spokane County Fire District5 Commissioner

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Spokane County Fire District5 Commissioner

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*Attest:* Spokane County Fire District 5 Secretary