

Spokane County Fire District #5
January 24, 2011 Regular Meeting Minutes

Members Present: Todd Lehman, Gary Pietz, and Larry Wendlandt

District Secretary: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:02p.m.

- **Flag Salute**
- **The minutes from the December 13, 2010 Regular Meeting were reviewed and approved as presented. The minutes from the December 15, 2010 Special Meeting were reviewed and corrected substituting Gary for Larry and then approved as presented. The minutes from the December 20, 2010 Special Meeting were reviewed and approved as presented. The minutes from the January 17, 2011 Special Meeting were reviewed and approved as presented.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The January bills** were reviewed. Gary made motion to accept the bills as presented with Larry seconding the motion; **the expenses were approved as presented for \$6,666.97.**
- **Secretary's Report:** Carol would like to switch our host for the website from Tom Hayward in Seattle to IE Way, locally in Spokane. Reason: not user-friendly, too many problems and limits with emails, his is hard to get hold of for help, and is more expensive than IE Way who is recommended by Password, our Internet Provider. IE Way has been doing this for over 15 years. The board said to go ahead with the switch.
- **Correspondence:** US Bank – Larry and Gary's business cards are in and they will keep them here at the station. Todd and Carol's cards are here at St51 in the file. WFCB Saturday Seminar Series coming to Spokane on March 5th, 2011. Carol would like to attend as it is on grants. The cost is \$120; the board approved sending her. WFCB Legislative report – issues were discussed. Enduris Insurance – GMC Command Rig is off our insurance and a credit of \$19.00 is on our account with them. Judy Clouse and her family sent a thank you card regarding the memorial gift for the passing of Walt Clouse. Inland Power & Light sent annual refund check for \$52.85. Insurance plan offer for volunteers. WA DNR Forestland Fire Response Agreement – draft of changes and addendum. Carol noted the changes. Spokane County Engineer's Office re: Limited Access Gray Rd. The refusal of the request for limited access was discussed.
- **Fire Chief's Report:**
 - **Personnel:** N/A
 - **Training:** The 1st training of the month involved Confined Space. The 2nd training was a Search and Rescue review. There was also a makeup fire extinguisher class. Two volunteers would like to attend the EMT-B class: Kjelsey Anderson and Brandon Meiers. The board approved Kjelsey Anderson in a prior meeting; will the board approve Brandon Meiers? The board reviewed Brandon's past performance and commitment and approved to pay for his class fees as well. Ron said Jason Burdick has reworked his schedule now to be able to attend EMT-B training; Shawn Bro said he could come to this next class. Ron will ask Jason if he would still like to go.
 - **Stations:** Station 51's propane is at 28%; Station 52's propane is at 63%. Carol will order propane for St51 only.
 - **Equipment:** The oil has been changed in all the trucks. E52 needs to go to General Fire and have valves and pump packing fixed. The board approved that work order.
 - **Other:** Ron attended IEFCA monthly meeting where the North Bend training center was discussed as well as new State Fire Marshal, Chuck Duffy. Hepatitis B shots were discussed.

Old Business:

1. **DNR 2010 Phase II Grant:** Carol reported that we got the grant. Commissioners received a copy in their packets of the grant items and the approval letter. Ron discussed where he would be getting the grant items.
2. **Recruitment:** Ron reported that there is nothing new.
3. **Organization Policy and EMT Class Fee Policy Dec. 20, 2010 vol. sign off page:** Carol said she only has about half the volunteer's signature pages in.
4. **Station 53:**
 - Larry: we should ask questions such as: Would you support a third station, would you support a bond, how big should it be, should it house other offices, etc.

- Todd: we should put out a letter requesting an answer back. We need to make sure to put on the mailer that it affects their tax dollars so it gets their attention.
- Larry: put the mailer on fluorescent paper with large letters saying something like “Tax Info” asking for their concerns and input.
- Gary: some residents may support the idea but when it comes time to vote for financial support they may change their minds.
- Ron: a three bay station would suffice; very similar to FD 3’s satellite stations. We should also list in the flyer the benefits of having a station there.
- Larry: we have to include all the work needed for water sources.
- Todd: we would keep this as the main station. We don’t need a SCOPE office or other rooms; they would not be necessary at a new station.
- Ron: FD10 would benefit as would their residents nearby.
- Larry: we just need to send out a questionnaire to check the interest and/or support for this.
- Jennifer Jensen: Will the flyer have facts like insurance ratings and better response times?
- Larry: this is just to see if they want to pursue it. We already have the land and the well.
- Howard Thiemens: the flyer needs to have information and a direction for the board regarding this as an inquiry, not a commitment.
- Kjell Anderson: Definitely mention what we already have over there.
- Larry: We cannot mention any projected cost as we have no idea at this time.
- Carol: I will work up a draft of a flyer as a baseline and we’ll go from there.

5. **Supply Request: Ron** The annual awards banquet will be next month probably and we would need about \$300 to put it on. He would like to buy mouse traps or something as mice are in the bay areas and have eaten a nomex hood; they also get into the boots. The mice problem was discussed at length. The board wants Carol to call several control companies and get quotes. The board approved ordering a new nomex hood for Kjell and the award banquet money request.
6. **Supply Request: Carol** 1 ream legal size paper, Styrofoam cups and de-icer. Board approved all.
7. **Budget for 2011: Board set a special meeting for February 7, 2011 at 1:30pm to discuss budget.**

New Business:

1. **Elect Chairman for 2011:** Gary move that Todd Lehman be Chairman for 2011; Larry seconded. The motion passed. Todd Lehman to remain chairman throughout 2011.
2. **Commissioners Sign 2011 Compensation Forms:** Carol passed out the annual compensation forms; the commissioners signed their individual forms.
3. **WA DOH Prehospital Participation Grant for 2011 for \$1,800:** It is lower this year for everyone. We will use it for general EMS supplies.
4. **Executive Session: Review personnel performance: Board** Regular session out at 8:29pm, executive began with the board and Chief Ron Wood in the bay area and will return at 8:39pm. Todd asked for 5 more minutes. Out of executive session at 8:45pm and into regular session at 8:46pm.

Public Concerns: No public concerns at this time.

There was no other business.

The next regular meeting will be February 28, 2011 at 7:00p.m.

The regular meeting adjourned at 8:47p.m.

Spokane County Fire District5 Chairman

Spokane County Fire District5 Commissioner

Spokane County Fire District5 Commissioner

Attest: Spokane County Fire District 5 Secretary