

# Spokane County Fire District #5

## April 25, 2011 Regular Meeting Minutes

**Members Present:** Gary Pietz and Larry Wendlandt (Todd Lehman was absent)

**District Secretary:** Carol Harrington

**Guests:** see attached sign in sheet

**Time Meeting Began:** 7:00p.m.

- **Flag Salute**
- **The minutes from the March 28, 2011 Regular Meeting were reviewed; Gary motioned to approve, Larry seconded and they were approved as presented.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The April bills** were reviewed. The J&J Lube bill was discussed; it is still over what they quoted us. There is work on there that we did not approve. Larry will call them to discuss the invoice and the work done. Until then, we will hold off paying that bill. Gary made motion to accept the bills as presented minus the J&J Lube bill; **the expenses were approved as presented for \$4,347.21.**
- **Secretary's Report:** We need to spray for weeds around both stations when weather permits. Gary said he would spray again this year as he did last year; the district will reimburse him for the spray.
- **Correspondence:** Post card from WA Trauma Care Fund re: Prehospital Participation Grant – we got a payment notice of \$1,738.00. Payments will go out late April through early May. US Dept. of Interior BIA NW Reg. Office Consultation Request for West Plains Casino Development Project.
- **Fire Chief's Report:**
  - **Personnel:** The three volunteers have been in for their physicals and Carol will let Ron and the volunteers know when she receives the clearance.
  - **Training:** The 1<sup>st</sup> training of the month involved Wildland Red Card Refresher put on by Shawn Soliday from WA DNR. The 2<sup>nd</sup> training was a continuation of the Red Card Refresher and Hep B shots. The National EMS Final Exams are on the 30<sup>th</sup>; Carol will need to pay approximately \$75 each for Kjelsey Anderson and Brandon Meiers online, if board approves, so they can take the test.
  - **Stations:** Propane for St.51 is 39%; propane for St52 is 56%.
  - **Equipment:** We need drip pans for the trucks; Larry thinks it is a good idea both for FF safety (oil may cause slipping as bays are often used for training) and to monitor the trucks fluids.
  - **Other:**

### Old Business:

1. **DNR 2010 Phase II Grant:** Ron said all items in and being used. Carol has sent all invoices and copies of the payments in; reimbursement should be forthcoming.
2. **Recruitment:** Ron had one person show interest but never heard back from that individual.
3. **Organizational Policy and EMT Class Fee Policy Dec. 20, 2010 vol. sign-off page:** Jason Burdick, Bethany Cobb and Mike Pankonin have not turned in their signature sheets.
4. **Station 53:** Carol is going to get with SCFD3's secretary and Chief to discuss how they financed their satellite stations. She would also like to talk with Steven's County FD1 on their new station. Larry is dealing with a guy from Bunker Building as he has built fire stations before and said he would work up an information sheet. Gary said that Sprague's fire district had a grant for a station but is taking up donations to pay for the rest. Carol is not sure how they could get a grant if they did not have the balance in their general fund already. Discussed Hutterite's future 30,000 gallon cement tank they may put in. Regarding a new station, we need a dollar amount to start on; Ron figured at least 3 bays, a small office and two bathrooms. Carol thinks we need a kitchen and a training room.
5. **Supply Request: Ron** has listed what he and the officers discussed for needs in order of priority:
  - a. Accountability helmet shields for trucks, name tags and an accountability board which are required per Spokane County Protocol. Joe Gumminger has been working on this project and shopping for the cheapest places to order tags from. Mutual aid was discussed and the necessity for the tags. Larry asked Bonnie Cobb and Scott Lynch, who were present, if they used these

tags. Bonnie said yes they would be used and a very important part of both training and response to keep track of team members. Ron said they would cost about \$341. We need name tags on helmets for about 6 volunteers. With the accountability board, the whole project should cost around \$400.

- b. Computer or wireless router to use laptop. Larry has one we can use. Carol will call PassWord, our internet service provider and inquire.
  - c. Child and infant CPR mannequins.
  - d. Kussmall for all trucks; slow trickle charger for battery.
  - e. Portable radio and charger for all trucks.
  - f. Training material such as videos.
  - g. EMS practice bags: quantity 2 for OTEP training.
  - h. Two banners for recruitment.
  - i. Stokes basket for EMS.
  - j. Need 4 more shots of Hep B at \$63 each.
6. **Supply Request: Carol** needs case of copy paper, blk ink for printer, staples, post-its and shipping tape. The board approved all her requests.
7. **2011 AFG Grant: Carol** said that the federal budget committee had still not finished and approved a budget, which is holding up the federal grants. There is no application or guideline out yet for the 2011 AFG but she is working off the 2010 one as they are usually similar and is ready to go. When she called FEMA and spoke with a service rep, he told her that no matter when the AFG 2011 application came out, entities would be given a minimum of 30 days to submit their grant proposals.

**New Business:**

1. **Fuel/Propane Bid Possibility: Carol** reported that no fuel companies are sending out or participating in any bid contracts and have not for the last two years because of the fluctuating/rising cost of gas/fuel. She always gets a minimum of 3 fuel bids before ordering; Eljay is the only one she knows of that will stick by the quote given when we call and order regardless of what day it is actually delivered. They are also priced cheaper than other companies on a routine basis. We are getting fuel at a wholesale price. As far as propane, we are on a Spokane County bid contract and get propane at the same price as the other county agencies.

**Public Concerns: None.**

There was no other business.

The next regular meeting will be May 23, 2011 at 7:00p.m.

The regular meeting adjourned at 8:30p.m.

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Spokane County Fire District 5 Chairman

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Spokane County Fire District 5 Commissioner

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Spokane County Fire District 5 Commissioner

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*Attest:* Spokane County Fire District 5 Secretary