

Spokane County Fire District #5
September 26, 2011 Regular Meeting Minutes

Members Present: Todd Lehman, Gary Pietz and Larry Wendlandt.

District Secretary: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:00p.m.

- **Flag Salute**
- **The minutes from the August 22, 2011 Regular Meeting were reviewed and approved as presented.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The September bills** were reviewed. Gary made motion to accept the bills as presented; Larry seconded and **the expenses were approved as presented for \$10,660.33.**
- **Secretary's Report:**

Bob Harding last record's request: Though Carol sent an email out to the board asking for the original records request docs as well as payment for the records, she has not received any reply or fees owed this district. Discussion followed regarding our records policy. Carol reminded the board that our attorney, Brian Snure, wrote that policy for us. Discussion followed regarding putting in the policy what is blacked out on runs as well as other records. Carol said that certain residents and the board are not following the policy now; why change it if it will not be followed or enforced? Gary said it needs to be researched so we have the proper language. Larry said the HIPPA laws are pretty strict and things have changed. We need to make sure our policy states we can receive requests in written or email form. Larry said that Bob wouldn't pay for the records because he thinks the ones she made are useless because they are blacked out; Carol said only the EMS information is blacked out and nothing is blacked out on the fire calls. She redid the records following Snure's letter and the board's decision. She has followed every regulation as well as responded to what records were requested. She said that if the board lets Bob receive hundreds of pages of records that took her 8-10 hours to gather, what's to keep any resident from refusing to pay for records? She said Bob has wasted the taxpayer's money including the residents here in this room and that there are many more important duties she could have fulfilled in that 8-10 hours. Larry gave Carol the originals and said he will speak with Bob again regarding paying the fees. **Bay Door Maintenance:** Though I have emailed Steve once, then his office admin. I have yet to receive any further quotes from Overhead Door. The board said to go with Wayne Dalton. **Who is going to WFC?** Todd will let Carol know if he can go. Larry went last year and Gary said he will not be available to go. **Annual furnace checks are due.** Carol will call Air Control as they have done a good job in the past. **Roger McDonald** would like us to display his patches he gave us on the wall in the office or just give them back to him. The board told Carol to go ahead and give them back.

- **Correspondence:**
I am starting to receive **2012 Levy** docs from Spokane County's Levy Specialist, Connie Kline. I will make a packet with all the docs as well as our budget reports and get them to the Board soon. **Susan Rae, Event Mgr. Ride the West sent an email** thanking our crew for helping her father on a medical call recently. **Snure Seminars** during the WFC Conference flyer: \$40/person. Who is going? Larry said he would like to go; Carol will register him. **CCC Board letter** re: no increase for 2012. **Spokane County Planning Commission:** Hearing re: those for and against proposed map and text amendments to Spokane County Comprehensive Plan. **BVFF letter re: 2010 volunteers** who did not meet requirements and may be due fees back from SCFD5. **Senske** re: inspection, no new critters to report. **WFC** email that I fwd. to the commissioners re: input for legal seminar. **WFC Silent Auction letter. Office of Administrative Hearings,** Spokane sent all info and files re: Patty Bonner's Whistleblower Complaint back to us; they no longer need it and say it belongs to SCFD5.
- **Fire Chief's Report:**
 - **Personnel:** N/A
 - **Training:** The 1st training of the month involved SCBA quarterlies and NFPA 1410 Drill. We had our Officer's Meeting and hose testing at Station 51.
 - **Stations:** We did have a break-in at Station 52. The air compressor was stolen in a matter of two minutes or less according to the camera. The door latch is bent; that is the door that was broken into (west side). Ron will get with Carol regarding insurance claims and purchasing another air compressor. The camera and lighting were discussed some more. Ron filed a police report. It happened at 12:35a.m.; the sheriff said there were other break-ins that night in our community as well. Ron doesn't know if the door can be fixed or not. Gary said that if we were going to fix the door then we should fix the concrete at the same time. Todd said we need to do it soon. Carol will check the Small Works Roster for concrete companies and get some bids.
 - **Equipment:** The generator at Station 52 has been sold and is gone.

☀ **Other:** Ron read a statement he had written regarding the board's decision on who is to take over as Fire Chief on January 1, 2012: *"I would like it to go on record that I disagree with this board's decision at the August 22, 2011 regular meeting in appointing a new Chief. I feel that it is not the best choice for our team and residents. I feel that there should be a formal procedure in the selection of a new Fire Chief including minimum experience and skill levels with an emphasis on leadership abilities."* He gave the commissioner's a copy and asked a copy be attached to the records. Gary asked if Ron is helping Bonnie to transition. Ron said yes, she is applying for a leadership class in Maryland this next February; she is going to a safety officer class as well as checking out other classes. She is also doing a lot of reading.

Old Business:

- 1. Recruitment: Ron N/A**
- 2. Station 53: Board/Carol** I have not heard anything from Don Crawford. The board told Carol to go ahead and contact him as we should really try to get with him for some great information regarding building.
- 3. Supply Request: Ron** B52 has some problems. The gas tank in the rear does not work anymore; the gas gage never did work on it. Larry said we need both of those things fixed. Todd said just take it to J&J Lube. We need Hepatitis B shots for the volunteers for the 3rd round for some and 1st round for others as it is a series; they cost about \$50 each and we need approximately 12 of them. The board approved all of Ron's requests.
- 4. Supply Request: Carol** would like to order more hats and T-shirts with the district logo as we are out of some sizes new volunteers need now. She will check with the team to see if anyone else needs a new shirt or cap. The board approved her request.
- 5. 2011 AFG Grant:** The grant for a pumper/tender was turned in. It will be about a year before we hear whether or not we got it.
- 6. Painting Station 51:** Ron and/or Bonnie will ask the crew at the next meeting.

New Business:

- 1. DNR Phase II Grant:** Carol read the application and what is available reminding the board that this is the grant we have to pay up front for and then get reimbursed for half of it. She will have the officers discuss the needs with Ron and then turn in the grant.
- 2. Gary Pietz said he will not be available for the next meeting in October.**

Public Concerns:

Don Pietz: You guys talked about the recent burglary but he is not clear on whether a light was out or not. Does the district periodically check the lighting and cameras to see how they are working? There was discussion regarding the lighting and the issues we have with that. The possibility of having more light, a brighter light or a flashing light was discussed. Because Chief Ron Wood had to leave the business meeting earlier, we do not know how often the filming or camera is checked but we will find out.

Ilsa Durham: Can the people in the community help with the painting of the station? The board said yes, that would be welcomed and great!

There was no other business.

The next regular meeting will be October 24, 2011 at 7:00p.m.

The regular meeting adjourned at 8:40p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary