

**Spokane County Fire District #5
October 24, 2011 Regular Meeting Minutes**

Members Present: Todd Lehman and Larry Wendlandt (Gary Pietz absent).

District Secretary: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:09p.m.

- **Flag Salute**
- **The minutes from the September 26, 2011 Regular Meeting were reviewed and approved as presented.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The September bills** were reviewed. Larry asked to see the J&J Lube bill and receive a copy of it. Larry made motion to accept the bills as presented, Todd seconded the motion; **the expenses were approved as presented for \$7,817.00.**
- **Secretary's Report:** Bob Harding still owes fees for records he received back in August 2011, over three months ago. Larry said he would try to get Bob to pay. Bay Door maintenance was performed last week. All in St52 looked good; St51 needed some of the seals replaced and a rubber part has been ordered for one of the doors. Annual furnace checks were done; all units operating well in both stations.
- **Correspondence:** Lee Kleve from Emergency Reporting System (ERS) emailed that he would be willing to come here to present information on this web-based data program (would take the place of FirePrograms). Discussion followed regarding pros and cons of both reporting programs. Carol said the ERS would cost us \$700 set up fees and then \$90 per month to run. We now pay \$400 per year for FirePrograms with little to no customer service (they are based in Florida). ERS is based in Washington state, is hardware independent, can be used with any browser (Firefox, etc.), can be used by an unlimited number of volunteers (who receive clearance) in their home on their computer, is used by the National Fire Incident Reporting System and most of the United States military, has not had a security breach as they use government standards in their security systems, saves information automatically every five seconds, and has the capability to transfer information in real live time IF the dispatch center uses Spillman for their computers. Many fire districts that have used or are currently using FirePrograms have switched to ERS or are planning to switch. There are customer service reps (live ones) available on our time zone for unlimited help at no extra charge. They come to your district and train your people to the system; in the past, we have had to travel and pay for training for FirePrograms. Carol will see if the CCC uses Spillman system. Larry liked the idea of the system and said it is probably worth the extra money. Carol wants one to two officers to go with her sometime to another fire district to sit down and use it as well as ask that district's users how they like it. Spokane Fire Department sent the CCC's annual budget report. For 2012 the cost per call is reduced to \$75.00.
- **Fire Chief's Report:**
 - **Personnel:** Courtney Patterson has resigned and moved out of the area for a job. Her EMS Lt. position is open. The officers have come up with a test for that position based on a test SCFD10 uses. The board has to approve staff. Larry likes the idea as it gives everyone an equal chance to sign-up and try. Ron said we thought we'd get a test made for each of the officer positions. This should go with our Organization Policy and

be worked into it. Larry said he wants Bonnie Cobb to look over the policy first to see if she has any suggestions. Bonnie said it is worth a try and certainly couldn't hurt. Joe and Rod put the test together. Larry said we should not just rely on the test results, though. Ron agreed and says it is a starting point; more work has to be done.

☀ **Training:** The 1st training of the month involved accountability; we are going to be more strict with this for safety. We need a second set of truck tags. The 2nd training was a vehicle stabilization drill as well as finishing the third round of Hep B shots for some of the volunteers. There is a conference on November 5th on Cardiac Arrest; there are four people that want to go at \$15 each. Todd and Larry said that would be fine.

☀ **Stations:** We really need Senske to put in traps at St52 as they are becoming active over there; Todd and Larry agreed. Carol will call and set that up.

☀ **Equipment:** We have a new air-compressor for St52 and it is in and will be bolted to the floor.

☀ **Other:** Ron attended the IEFCA meeting and SCOPE meeting; there is nothing new to report.

Old Business:

1. **Recruitment:** Nothing new to report.
2. **Station 53:** Carol emailed SCFD3 Don Crawford regarding a good time for him to meet with our board but has not heard back yet.
3. **Supply Request Ron:** Need non-contact infrared thermometers for the engines. Todd and Larry both agreed. We need accountability tags for the engines, two for each. Larry and Todd said go ahead and get those.
4. **Supply Request Carol:** Nothing at this time.
5. **Painting Station 51:** Carol said that Dawn at Ace Hardware donated two gallons of paint. Carol bought two more and received two more free gallons as a special deal at Ace Hardware. November 13th from 10a.m. to the afternoon is set for paint day. Ilsa and Larry Durham offered to prepare and feed the crew lunch. Carol will purchase some of the food for that day and the Durham's are donating food as well. Flyers were discussed to advertise for community help on that day. Carol said she will put it on the home page of the district website.
6. **Station 52 concrete work & interior work:** Todd said that Gary told him there is no footing under that concrete and that Gary does not think what Cameron-Reilly would do would fix the problem. Larry said we should put rock there to fix the water problem. Ron said that would work but we should cover the entrance to keep snow and water from draining down. Todd thinks that may be a good solution; Larry agreed and said to check into it. The sidewalk goes the whole length of the building. We should probably take it out. Ron agrees. Larry said we could put in a grate as a kind of mat for a sand/gravel catch. Larry said we should get a quote from A.D.D. Construction on what a roof would cost as long as they will be working on the interior walls. Ron also mentioned that we need much better lighting for that porch area; like a motion detector. The light we have now does not work most of the time. Darel put it in and told Ron to adjust the sensitivity. Todd asked how wide the roof would have to be. Ron said at least 8' long and 3' deep. We don't know if the building can support the weight or not. Larry and Todd told Carol to go ahead and get a bid from A.D.D. Construction for that work. She will also ask A.D.D. if

they can replace the broken door over there. Larry and Todd said cancel the concrete work and we will try to remove the sidewalk ourselves.

7. **DNR Phase II Grant:** Carol read the grant items: 15 pagers at \$195 each. She will send the grant in.

New Business:

1. **2012 Levy:** Carol reported on the numbers from Connie Kline though she was told there would be one more email with final numbers. At the November meeting she will have the Certification and Levy Resolution ready for the board to approve and sign.
2. **Winterization:** Larry asked Ron if we are all set for winter with the trucks and equipment. Ron said yes. Larry asked about cleats for the firefighter's boots. Ron said we have never had them but would like to as water freezes upon landing on the ground making safety an issue. Ron will check into cleats; Todd said to check out Cabela's.
3. **Brush 51:** Ron said we going to put B51 back at SCFD10's Station 3 for this winter but Chief Scharff said that they won't have an open bay next year. Ron is keeping B52 in his shop.

Public Concerns:

- Ilsa Durham: Is the test for the officers something they would get from training? Ron said that most of the knowledge does come from training classes, but they should also study for the position if they want it. He said the test needs some fine tuning which Joe and Rod will probably do with officer help.
- Bonnie Cobb: Can we do a fun educational function for kids and the general public here at St51. She said it would be great to have a Santa here for pictures on trucks with the kids. Because fires are often caused by children we should help educate them in the dangers of fire and other safety topics. Carol can check into Reardan's bus shop to see if they can hand out flyers to the kids. She can also check the Outpost for a listing of the event. Bonnie said the 4-H kids could set-up tables with their projects or even the FFA. The Four Mound Homemakers group might donate some baked goods and have cocoa or something. Ron said the reader board needs to be up and working. Larry will ask Gary when he gets back to work on that. The board said go ahead and plan the event.

There was no other business.

The next regular meeting will be November 28, 2011 at 7:00p.m.

The regular meeting adjourned at 8:56p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary