

**Spokane County Fire District #5
November 28, 2011 Regular Meeting Minutes**

Members Present: Todd Lehman, Gary Pietz and Larry Wendlandt.

District Secretary: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:00p.m.

- **Flag Salute**
- **The minutes from the October 24, 2011 Regular Meeting were reviewed and approved as presented.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The November bills** were reviewed. Larry asked about the expiration on the AED batteries; Ron said they are good for five years. Larry made motion to accept the bills as presented; Gary seconded and **the expenses were approved as presented for \$4,642.26.**
- **Secretary's Report:** Bob Harding's record fees are still owed to this district; Larry will look into that as soon as he can. The Emergency Reporting System representative will come out and give the board and our officers a demo at our convenience; many fire districts are switching to this system. The board said they are interested in seeing the demo and can set something up after the first of the year; Carol made Gary a copy of the information she has. Internet services were also discussed; Carol is checking into Centurylink and Patera. The board told her to go ahead with choosing which ever one seemed best.
- **Correspondence:** SCFCA annual dinner meeting invitation; the checks to pay for this must be in by December 20th. Bill Leonard emailed a notice that he is quitting in December. Senske sent us a short questionnaire on how often we want St52 to be checked; the board wants it checked every month for a while to curb all activity then maybe we'll cut back to every other month.
- **Fire Chief's Report:**
 - ❖ **Personnel:** N/A
 - ❖ **Training:** The 1st training of the month involved ventilation; the 2nd training was an EVOC driver's training, medical bag and truck checks. OTEP training involved patient extrication and live fire training makeups for those that needed it and were present.
 - ❖ **Stations:** We should think about pouring a 20x20' slab at St51 for burning and extrication training on cars as the glass is difficult to clean up. Propane is 65% at St51 and 75% at St52. The board asked Ron about snowplowing for the stations. Options were discussed. Ron said he would but would charge; possibly \$40 for both stations. He would plow if levels were 3" or more. His plow truck is still being repaired. Debi Davis said that Marv charges hourly.
 - ❖ **Equipment:** N/A
 - ❖ **Other:** We have made a very simple one page response questionnaire to send out to those we respond to in our community.

Old Business:

1. **Recruitment: Ron** N/A
2. **Station 53: Board** - Carol sent the board an email last month asking the members when a good time would be to meet with Don Crawford from SCFD3; they said put it on the January agenda and we will try to meet with him after the first of the year.
3. **Supply Request: Ron** - Two snow shovels at Wal-Mart for \$35each; EMT voucher payments for National Test for our volunteers going through EMT-Basic. The board approved both requests. Boot chains have not been purchased as Ron does not know where he can get them; he has checked several places including Cabela's and is not finding much. General Fire has them but may be pricey. Ilsa Durham said they have them at Costco; Todd said they should have them at Cabela's. Larry said everyone should have them. Todd will check at Cabela's.
4. **Supply Request: Carol** – N/A

5. **Station 52 concrete work & interior work:** ADD Construction has finished the walls. They have also straightened the door frame but Ron would like at least one board member to check the security of the door before we call it good. Much discussion ensued regarding the concrete work on the outside of Station 52. Todd said the concrete sidewalk is really in there good; he cannot get it out. Something has to be done as now the surface tilts back toward the door and building. Gary said it needs to be completely removed. Larry said we can seal the cracks so moisture won't drain in and raise the floor on the inside or under the door. He will call Glen tomorrow and see about an epoxy that may work. None of the commissioners think that a roof would fix the problem.
6. **DNR Phase II Grant:** Carol reported that the computer (internet) was down for days; one of them being the day she tried to send the grant via email. Since they always accepted hardcopies snail mailed in the past, she printed it and mailed it within time of the deadline. When the internet was finally back up, she checked the emails and found that the DNR had emailed a rejection of the hardcopy of the grant and said they don't do that anymore; it has to be applied for online. This was three days after the grant deadline. We will try for the pagers again next year.
7. **2012 Levy Request:** Carol read the Certification and Resolution 2011-01 aloud. Gary made a motion we adopt Resolution 2011-01; Larry seconded and it passed unanimously. Carol will take it to the Levy office this week before the 30th.

New Business:

1. **Snure Legal Seminar:** Bonnie Cobb reported that she really enjoyed the seminar with Brian Snure. There were many interesting scenarios. There were no new laws or regulations that affected us to discuss.
2. **Attack 51 Status:** There was a lot of discussion on this vehicle. Larry wants to surplus it; it needs a motor and we are tired of dumping money into it. It is not worth it. The value of it was discussed as was auction to the highest bidder. The last Snure Seminar Larry attended has information on surplus property. Debi Davis said just advertise it with sealed bids by a certain date and see what those turn out to be. Ron said if we are not going to replace it we might as just well keep it. Gary asked if the decrease in the number of brush trucks would affect our insurance rating. Ron said no. Larry said we could wait and see if we get the truck grant next year. Gary said put A51 out of service in the bay we have open in SCFD10 since no one wants to drive it and bring back B513. The board decided to leave it in service but agreed to put no money into it. Larry said replacement plans will be up to the new Chief. Howard Thiemens asked what resources are in the southern end of the district right now. Ron said nothing. Howard said that is a problem; there are many residents that are worried about it down there. Gary said he has never heard any complaints from anyone in the southern end. Discussion ensued between Howard and Gary regarding taking care of that part of the district. Howard said that two fire commissioners from SCFD10 said that Gary had previously discussed how their district could absorb our district. Gary said nothing like that was ever discussed. Howard disagreed.
3. **Incident Run Binder:** Gary said he needs access to it; why is it locked up? Ron and Carol said that the binder has obviously been messed with. Carol found that someone had taken a lot of the incidents out and not put them back properly at all. This causes concern for both she and Ron. Ron asked why it needs to be out. Bonnie and Scott said they, as well as the other volunteers, like to check to see if they got written down on a call or training event. The board said it needs to be kept out. It will be put back out. Carol said she hopes everyone is fully aware of the HIPAA laws regarding the information in that binder.

The board closed regular session at 8:27p.m. and went into executive session to review an employee's performance at 8:28p.m. Regular session began again at 8:37p.m.

4. Gary said that Volunteer Activity will be reviewed for 2011 in a special meeting the first part of January 2012.
5. Ron asked if we could get some wiring for the rechargeable lights we have for M51 and E51. Larry said he could do it and will try to get it done after the first of the year.

Public Concerns:

1. Bonnie Cobb: Gave a report on the upcoming Safety Education with Santa event to be held December 3rd from 1-4p.m. Seventeen volunteers should be coming; the Four Mound Homemakers are coming; St. John Hardware, Ed Lynch, Bill Lynch have donated money; there will be pens, coloring contests and pictures with Santa as well as other things going on with education and handouts.
2. Bonnie Cobb also said that the painting of the station went very well. Three of the EMT's have donated 16 days this month in either training or other volunteering for this district. That is a lot of devotion.
3. Bonnie Cobb read a statement she would like added to the minutes (attached) regarding the time and events she has been involved in preparing for the role of Fire Chief.
4. Ilsa Durham asked Carol about the Spillman computer or software company that was mentioned last business meeting in regards to the Emergency Reporting System we are thinking of switching to. Carol said that the CCC does not use the Spillman system and has no short or long term plans to do so. This would have allowed emergency information to be transferred in live time from dispatch to the ERS.

There was no other business.

The next regular meeting will be December 14th, 2011 at 7:00p.m. (Early due to Spokane County Treas. Office)

The regular meeting adjourned at 8:57p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary