

Spokane County Fire District #5
December 14, 2011 Regular Meeting Minutes

Members Present: Todd Lehman and Gary Pietz; Larry is out of town due to his work.

District Secretary: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:00p.m.

- **Flag Salute**
- **The minutes from the November 28, 2011 Regular Meeting were reviewed and approved as presented.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The December bills** were reviewed. Gary made motion to accept the bills as presented; Todd seconded and **the expenses were approved as presented for \$916.19.** The Internet was discussed; we will wait for Larry to be present as he has more information on internet use.
- **Secretary's Report:** Bob Harding record's fees still owed to this district.

I am working on the 2011 budget reports to prepare you to discuss the 2012 budget. I will notify you ASAP when they are ready. It would be great for all involved if the board members and new Fire Chief reviewed the past budget reports from last year and current policies and procedures and make notes on them **prior** to the special meetings to save us all time. Please be aware of any RCW or WAC rules that apply. I have most if not all of them on my computer. I also have most, if not all, the safety requirements on my computer already. I am continuously updated on most requirements for fire districts and have been for years. If you need some information, just ask; it's part of my job. We also have a thumb drive from the WFCA I have told you about that has all the RCW's for fire districts contained on it. They are also available on the web:

<http://apps.leg.wa.gov/RCW/default.aspx?cite=52>

http://www.wfca.wa.gov/content/Library_FireDistrictResources.asp

<http://apps.leg.wa.gov/wac/default.aspx?cite=491>

- **Correspondence:** EMS info from Ray Tansey, SCFCA annual dinner meeting invitation and a Thank You card from Alan McNew and Sarah Engan for district support of their EMT-B classes; they passed and are both preparing for national testing.
- **Rod Heimbigner** gave a report regarding EMS and Trauma funding. He handed out a sheet with the costs for EMS agencies to the board. He gave a background on the legislature since 1987 for EMS and Trauma funding; most funding came from the state. Funds are usually approved from the bottom up but that may no longer be the case.
- **Fire Chief's Report:**
 - **Personnel:** N/A
 - **Training:** We trained on Ladder/SCBA quarterlies and will train on Confined Space as well as Harrassment at the next training.
 - **Stations:** N/A
 - **Equipment:** N/A
 - **Other:** Ron said there is not a lot for my report this month. The DNR wardens are off for the season. Ron read a statement he would like attached to the minutes regarding his resignation and retirement from SCFD5.

Old Business:

1. **Recruitment:** N/A
2. **Supply Request:** Ron N/A
3. **Supply Request:** Carol: N/A
4. **Station 52 concrete work & interior work:** Ron said that Larry called Glen and said it would be \$150 to grind and seal the concrete crack; Ron is not sure if this is done yet. Gary said to send a thank you note to Jim Ryan for spray painting the outside wall of Station 52 to cover graffiti.

New Business:

1. **BVFF:** Gary asked about when the payments have to be made for the volunteers and do we have to pay in advance for members whose statistics will not be enough to keep them active. Carol said we do have to pay by January for the New Year; there is a deadline of January 20th if she is not mistaken.
2. **Safety Education with Santa:** Bonnie said that it was a great success. It was on December 3rd and we had a great turnout. We had 60+ kids, S.C.O.P.E., Four Mound Homemakers with the many cookies they

baked and donated, and we handed out some great information. Josh Cobb and Theresa Scheidt were wonderful as Santa and his “elf” while Ken Fisher took some wonderful Santa pictures that we could print for our resident’s right then to take home. Gary wanted to thank Ken for having some kids sweep off glass from the road recently as it was a good lesson and may serve to prevent this from occurring in the future. The board will reimburse Bonnie for her out-of-pocket expenses. Bonnie presented a sheet of paper with a list of what she bought for the event as well as who has donated funds (which totaled \$103). Gary **motioned to reimburse Bonnie Cobb \$172.08 for the Safety Education with Santa event; Todd seconded and the motion passed.**

3. **SCFD5 Volunteers finish EMT-B Course:** Ron said that 5 of our volunteers need to take the National Certification test and need voucher numbers in order to proceed with their applications. Carol will get the vouchers and process the payment; she also needs all of the volunteers’ certification sheets that shows they successfully completed the EMT-B course and test.
4. **Retirement/BVFF:** The question of 5 consecutive years was discussed; Carol said she is not sure if the BVFF requires a volunteer serve the years consecutively or we do. She will check on that. Also, if volunteers have a problem with the BVFF listing them as inactive for any of the past years, the volunteer needs to research their past activity. If they find mistakes or can vouch for missing hours that were never documented that prove them active Carol will send that information over to the BVFF. If they cannot find any documentation that proves them active they have to inform Carol of their wish to be reimbursed any fees they paid for that inactive year. Carol cannot automatically assume which it will be; they have to tell her.
5. **SCFCA Annual Dinner Meeting:** Gary plans on going to the Spokane County Fire Commissioner Association Dinner. Carol will write a check for him from petty cash.

Public Concerns:

1. **Jennifer Jensen** wanted to thank Ron Wood for his 25 years of service and generosity toward this team and the residents making this district a great one. He will be sorely missed.

There was no other business.

The next regular meeting will be January 23, 2012 at 7:00p.m.

The regular meeting adjourned at 8:05p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary