

**SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
September 24, 2012; 7:00p.m. District Office**

Members Present: Gary Pietz and Larry Wendlandt.

District Secretary: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:00p.m.

- **Flag Salute**
- **Open Commissioner Position:** Gary made a motion to appoint Isla Durheim as the new commissioner; Larry seconded the motion and the motion passed. Carol Harrington administered the oath of office of commissioner to Isla Durheim and she joined the other two commissioners at the table for business.
- **Elect Chairman:** Larry made a motion to elect Gary Pietz as Chairman and Isla seconded the motion; the motion passed.
- **Appoint Vice Chairman:** Gary appointed Larry Wendlandt as Vice Chairman.
- **The minutes from the August 27, 2012 Regular Meeting were reviewed; Ken Fisher wanted a portion of what he said changed. The board approved the change. The board then approved the minutes with the approved change. The minutes from the September 11, 2012 Special Meeting Minutes were reviewed and approved. The minutes from the September 13, 2012 Special Meeting Minutes were reviewed and approved.** Larry explained that the board accepted a resignation letter from Todd Lehman at one special meeting. The other special meeting consisted of the board interviewing three interested and qualified individuals for the open commissioner position.
- **The treasury report was reviewed.** Carol read the report aloud.
- **The September bills** were reviewed. The board is fine with paying for Bethany Cobb's Basic EMT class so she can maintain her EMT status as long as she signs an updated EMT Policy Form regarding fees. Carol will put one in her mailbox and Bonnie will see that she signs it and returns it to Carol. Larry made motion to accept the bills as presented; Gary seconded the motion and **the expenses were approved as presented for \$5,064.37.**
- **Secretary's Report:** To follow-up on Josh Cobb and Theresa Scheidt: I was asked to check with the BVFF on this and was told they follow the WAC (WA Admin. Code). I reviewed this with Bonnie so she is also aware of it. The code states that there is a period of 12 weeks following the birth of the baby the volunteer may be on leave. I have not received any correspondence regarding the date of their return but am pretty sure Theresa has been coming to some recent training and meetings – please check with Bonnie on this. Also, I have not been given the documentation regarding Bonnie's notification to volunteers not meeting response/training statistics (see July minutes end of Chief's notes). Bonnie said she will have that documentation after she receives an updated stat sheet from Carol on volunteer's status. Carol said she has updated stats now and has put a copy in Bonnie's mailbox. Bonnie will notify volunteers, document the notification and get a copy to Carol.
- **Correspondence:** WFOA email re: WAC 296-305 on safety standards, WFAS (WA Fire Admin. Support) Workshop, Spokane County Engineering re: right of way vacated – this was discussed at length, Spokane Fire Dept. CCC 2013 Budget and CAD upgrade.
- **Fire Chief's Report:**

Recruitment: Interviewed one new volunteer who has passed the background check.

Truck/Equip. Status: E52 New Angus Valve \$1,250.00

6" NSTF BY 2 ½ Swirl F \$195.00

Swirl/Swirl \$225.00

2 ½ Plug \$ 45.00

Total = \$465.00 Approved by the board.

Build a step for easier access for the gas personnel.

DNR Grant:

The pump for B52 from General Fire is \$4,200.00 (two other places were called but did not have this in stock).

Drip Torch Cost \$153.00

Drip Torch Brackets \$21.25 each

Brackets for tools \$84.00 package of 24

Fire line reel \$289.00 PER truck – Larry will do this.

Reflective Tape

Engine Line Tape

Nozzle Viper Ball shut off valve with Pistol Grip

1" \$181.50

The DNR PHII Grant was discussed. Bonnie will have the information for Carol in time to write the grant.

Training Status: Hose Test is completed for the year. Quarterly PPE, Ladder and progressive hose lay

OTEP Training: CPR, AED, King Airway

Chief: IEFCA Meeting - Special Presentation: Veteran's Post –Traumatic Stress Awareness Program

Also Local Oil company gave a presentation on a drill they will be having on Oct. 4th and 5th.

Attended - Emergency response meeting at SCC.

New business: We have been offered 6 pagers from District 3 till the new pagers come through in 2013; Chief Holloway feels strongly we will all get new pagers with the new system. Graffiti has been reported for the third time to Crime Check. Have a request from a resident for a controlled burn when their new house is completed. They would like to celebrate by burning their old home. We will take some time to get this authorized.

Old Business:

- 1. Supply Request Bonnie:** Went over in Chief's report.
- 2. Supply Request Carol:** Nothing at this time.
- 3. Review of Policies/Procedures: Board.** These will be reviewed soon.
- 4. 2011 AFG Grant: Board** Still slated to be on schedule.
- 5. 2012 AFG Grant: Carol** No news yet.
- 6. WFCA & Snure Conference 2012:** Larry would like Isla to go in his place as it would be a great learning experience for a new commissioner. Carol will let both WFCA and Snure know.

New Business:

- 1. DNR Phase II Grant:** Approved by board in Chief's report; go for it.
- 2. Station 52 Tagging/Paint/Cameras?:** Gary said the board appreciates that someone took the time to paint the station for us but to always check with the board or call the office or a commissioner before doing anything like that as we have to follow a process when dealing

with the insurance company and the Sheriff's department. The options for both painting and securing the station were discussed at length. Bonnie will get prices on lighting the exterior of the station as well as cameras. We have received two bids on painting that are very expensive and the station will probably just be sprayed/tagged again. The board decided to not paint the station at this time.

3. **Legal Action Re: unreturned/check-in PPE/Equipment:** Carol reviewed what the district attorney, Brian Snure, emailed her in the board's next step. It consists of a letter advising the past volunteers that unless they turn their gear in by a certain date, it is considered theft of public property. Carol will get the letter typed up.
4. **Forest Land Response Agreement & Federal Grant Agreement:** Carol had Larry and Gary sign this agreement; Isla abstained as she had not had a chance to read it.
5. **2013 Levy:** The board does have the levy information and Carol will keep them updated.

Public Concerns:

1. **Dan Patterson:** Dan discussed at length line of duty death stats, safety standards, IFSAC (International Fire Service Accreditation Congress), FF1 (Fire Fighter 1), and the recent firing of what he felt were two very qualified volunteers who met those high standards. He discussed a recent fire where he felt several of our volunteers were not operating safely at all though the Chief was there. He thinks Bonnie needs a lot of training because the board has appointed her to fill a position she is not trained for. He said it is on record now that the board has been warned that they are not meeting most safety and training standards. Discussion followed with several others making comments including Jennifer Jensen, Bonnie Cobb and the board members.
2. **Ken Fisher:** Ken discussed training and what he felt had taken place at a past officer's meeting, prior to him becoming an officer, regarding what Kjell Anderson had said. Carol interrupted him and said she was at that meeting and remembers it well; she feels what Ken said is a lie. Gary called both Ken and Carol to order.
3. **Jennifer Jensen:** Jennifer asked the board if they had attended any SCFCA (Spokane County Fire Commissioner Association) meetings. They had not; Larry said he has been out of town. She said they need to go; you are elected to represent us in SCFD5 and you need to go. Response times were discussed and Carol gave some stats from past years as well as the stats so far this year: in 2009-2011 an average response time was 11-14 minutes, January 1, 2012 to today is 20.32 minutes. Jennifer is worried and wants to know how the board is going to deal with this. Discussion followed. Jennifer said that things are going downhill because of who is leading now. She understands there is a learning curve but we are not moving forward but backward.

Discussion followed with many public guests talking about past volunteers, E51 and its safety issues, truck specs, communication problems and who is responding to what station.

There was no other business.

The next regular meeting will be October 22, 2012 at 7:00p.m.

The regular meeting adjourned at 8:47p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary

Addendum to September 24, 2012 Regular Meeting Minutes:

After the meeting minutes had been approved and signed, Chief Cobb said that under “Chief’s Report: New Business” it should read that Kelly Jennings of Spokane County Fire District 3 mentioned the pagers, not Bruce Holloway. The board asked that this addendum note that change and be attached to the approved minutes.

cah