

SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
October 22, 2012; 7:00p.m. District Office
17217 W. Four Mound Rd., Nine Mile Falls

Members Present: Gary Pietz, Larry Wendlandt and Isla Durheim.

District Secretary: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:00p.m.

- **Flag Salute**
- **The minutes from the September 24, 2012 Regular Meeting were reviewed then approved as presented.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The October bills** were reviewed. Larry made motion to accept the bills as presented; Isla seconded the motion and **the expenses were approved as presented for \$6,456.96.**
- **Secretary's Report:** Carol said she has not been given the documentation regarding Bonnie's notification to volunteers not meeting response/training statistics yet. She needs to schedule: Furnace checks in both stations and bay door checks in both stations. The board approved the furnace checks but since we had the bay doors checked and worked on last year and there are no problems with them at this time, we will wait and have them checked in the fall of 2013.
- **Correspondence:** None.
- **Fire Chief's Report:**
 - Recruitment: Interview was completed. There was discussion regarding what our policy states regarding adding new volunteers and at what point the board approves an addition of the volunteer to our team.
 - Truck/Equip. Status: All trucks are back to winter status except 513. Needs: new choke cable for A51, diesel fuel stabilizer, alcohol for air brakes on trucks. B513 is now in Station 51 between tanker and attack truck. Larry said he replaced A51's choke cable a year ago; he would like to replace the engine. Bonnie will check with Wade from Reardan on this. Board approved the Chief get fuel stabilizer and alcohol for air brakes.
 - DNR GRANT: Information from last month with the addition of Training and Firewise workshops.
 - Training Status: Infectious Disease training, Radio Communication.
 - Chief's Training: Chief's Meeting, Special Presentation – Given by Washington State Fire Marshall regarding training, the new burn tower for North Bend, State Mobilization, and where the state is at regarding manpower. She also spoke with SCFD9 regarding training at the burn tower there.
 - New business: Will be meeting with Howard from North Bend Fire Academy on a schedule that District 5 may want to use for 2013 training; talked with Andy at DNR with District 5 completion of the forms so we can look at surplus vehicles in the future. Discussion followed on how DNR refurbishes vehicles for surplus.
 - Other: SCBA's need to be checked by General Fire as well as the 02 tanks in the back.
 - Lighting at Station 52 was discussed. There is a bid from Silver Star Electric on install of four lights. Will discuss more in depth as it is item #7 under Old Business.
- **Old Business:**
 1. **Supply Request Bonnie:** Already included in Chief's report.
 2. **Supply Request Carol:** n/a

3. **Review of Policies/Procedures: Board** Discussed setting up a time; probably have to delay until all board members can arrange to meet.
 4. **2011 AFG Grant: Board** Carol read an email Brandon Feist from General Fire had sent regarding work on chassis. Bonnie recommends sending two people over there to check it out when the time gets close to it being complete. The board thought it may be a good idea.
 5. **2012 AFG Grant: Carol** said there is no news at this time.
 6. **DNR Phase II Grant: Carol** said she is on schedule with writing the grant; the due date was moved later in November due to state fires. She will make sure she has all she needs from Bonnie and the officers.
 7. **Station 52 Tagging/Paint/Cameras: Board** discussed security systems. Larry said it works best if you get the packs with 6-8 cameras; that way you have extras should some get vandalized. Quantity, mounting and kinds of cameras were discussed at length. Larry will read up on cameras and their options for motion and lighting triggers. For now, the board liked Silver Star's bid on the lighting for Station 52. **Larry made a motion to approve the Silver Star bid at \$490 plus tax; Isla seconded the motion and it passed.** They told Bonnie to go ahead and contact him to begin work. Paint was discussed; we should just make sure graffiti is covered at this time using spray paint cans. Isla gave a direct phone line number to a representative from the Sheriff's department should any further reports need to be made. Bonnie said that Alan McNew headed up a cleaning day at Station 52 and it looks amazing in there. Discussion followed regarding working with the damaged tin and the ongoing concrete slab problems just outside the man door.
 8. **Legal Action Re: unreturned/check-in PPE/Equipment: Bonnie; Carol** reported that she sent out another letter to both Kjell and Jennifer – two copies: snail mail and certified letter per Brian Snure's recommendation. The letter stated the items missing, their replacement costs and the deadline. Gary said that we need to work into our policies something on the return of PPE/Equipment should a volunteer leave or be terminated.
 9. **2013 Levy: Carol** will make sure the commissioners are kept up to date with any emails from the county on amounts. She will have the resolution and certification ready at the November meeting for board approval.
- **New Business:**
1. Bonnie Cobb wanted the September Regular Meeting Minutes to be corrected: insert Kelly Jennings for Bruce Holloway under Fire Chief's report, New Business. Since the minutes have already been approved, it will be attached in an addendum.
 2. Isla Durham wanted to pass along some information she had learned: put cold water on burns and then immediately apply egg white to the area and repeat the process. It takes away the pain quicker than cold water alone.

Public Concerns: None.

There was no other business.

The next regular meeting will be November 26, 2012 at 7:00p.m.

The regular meeting adjourned at 8:01p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary