

SPOKANE COUNTY FIRE DISTRICT 5
SPECIAL MEETING MINUTES
November 19, 2012; 6:00p.m. District Office
17217 W. Four Mound Rd., Nine Mile Falls

Members Present: Gary Pietz, Larry Wendlandt, Isla Durheim
Guests: Bonnie Cobb, Scott Lynch, Brenden Feist
Time Meeting Began: 6:05 p.m.

1. Brenden Feist from General Fire gave us an update on the status of the new truck. It is on schedule to be completed the 1st week of January, we will be doing an on-site inspection at that time, followed by any changes we may have for the factory. That process should take approximately a week and then the truck will be delivered to General Fire for the final touches. There was discussion on the deck gun and whether it was on the final bid specs. Brenden will confirm the status and get it added if necessary. Brenden indicated that Rosenbauer will probably be sending an invoice before Christmas and that we should submit that invoice to FEMA right away to avoid any delays in payment. There is now technology that allows for a virtual inspection of the truck and we will be doing that before the 1st of the year, also Brenden will be sending pictures via E-mail as the truck is being built.
2. The Board discussed amending our current turn-out policy. It needs to state that all issued equipment must be returned within 24 hours of a volunteer leaving the department or that volunteer will be liable for recovery/replacement costs. We will be working with the District secretary on getting that amendment done as soon as possible. Chief Cobb is going to be working on a new form that will make it easier to track issued equipment. Because of the upcoming holidays and conflicting work schedules we agreed to delay the discussion of Policies and Procedures until early January.
3. The Chairman called for an executive session to discuss personnel issues. The session was announced to last 30 minutes, beginning at 8 p.m. At 8:30 p.m. the Chairman asked for another 15 minutes. At 8:45p.m. the regular session reconvened.
4. The Board agreed to change the Chain of Command of the District. All E-mail correspondence to the volunteers is to be done via the Chief. The Chief is responsible for issues regarding personnel. And all communications from/to the Board and secretary should be through the Chief.
5. The meeting was adjourned at 9:45 p.m.

Minutes taken by Gary Pietz, retyped by Carol Harrington. Gary Pietz's original minutes attached.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Not present at meeting.
Attest: Spokane County Fire District 5 Secretary