

SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
December 12, 2016; 6:00p.m. District Office
17217 W. Four Mound Rd., Nine Mile Falls

Members Present: Isla Durheim, Bonnie Cobb, Dave Clouse

District Secretary: Susan Rae

Guests: Larry Durheim, Larry Edwards, Vern Weston, Alexander Phillips, Bjorn Phillips, Christopher Phillips, Mrs. Phillips

Fire Chief: Fire Chief Scott Lynch

Time Meeting Began: 6:05 p.m.

Flag Salute: Dave Clouse

The minutes from the November 28, 2016 Regular Meeting were reviewed. Isla made a motion to approve as presented. Bonnie seconded and minutes were approved as presented.

The treasury report was reviewed. Susan read the report aloud.

The December 2016 bills were reviewed Accounts Payable: AP1554 through AP1565 totaling \$15,209.45 and Payroll: P00985 through P01000 totaling \$4,126.28 for a total expense of \$19,335.73. Current F12 balance is approximately \$63,875.08 and balance of F38 fund is \$57,386.20. Isla made a motion to accept the bills as presented, Bonnie seconded the motion and the expenses were approved as presented.

Secretary's Report:

- Computer hits to date on SCFD5.org are 8405 (previous 8367)
- **Vision:** Susan reported the inconsistencies in the new program to what we were told prior to purchase. She is quite concerned about the software, the fees and the total cost. Discussion followed with a directive to continue.
- **2017 Budget:** Susan is hoping to have some preliminary numbers for the 2017 budget at the January 23, 2017 meeting
- **2017 Levy:** Susan presented the refund notice from Assessor's Office in the amount of \$116.81 construction refund. Will be deposited to F12 General Fund
- **BVFF:** Susan and Bonnie will work on the Pension totals due and submit before end of the year.
- **DNR** We have received a billing from DNR on the 50/50 match we owe for the Wildland Gear we purchased in the Spring. Our match is \$8011.41 which we will pay in January.
- **Bi-Annual Transfer:** Our transfer of \$5000 from F12 to F38 will be completed in January 2017.
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Correspondence: Susan reported.

- **R Calhoon:** Request for signature of Chief for zoning change on his property ordered by the Health Dept. Scott received the full document and has signed it.

- **Enduris Ins.:** They have supplied us with a rate card on the rental of their rental facility if we ever need to use it for an event.

Fire Chief's Report: Chief Scott Lynch

1. **Volunteer Status:**

No Report

2. **Station Status Trucks & Equipment:**

- **B-53** – Truck is now at Station 51, has been painted, new tires/wheels, flatbed on, tank here and various accessories. DNR Grant applied for to cover additional accessories. Scott noted that there will be additional pipe and tool boxes to be purchased.
- **Arrow Propane:** Ed would really like to be our propane dealer, and he is out here at least twice a week doing other deliveries. After further discussion of our present propane person not being able to deliver on time we authorized the chief to proceed with Arrow Propane.

3. **Training Status:**

This month training was done on:

- SCBA & Winter Ops

4. **New Business:**

- **Hire S. Bro tabled from the November 28 meeting until this meeting:** Chief Lynch prepared a report showing that if we hired General Fire for the labor in putting the new truck together they estimated 145 hours at \$98/hour totaling \$14,210.00. Hiring Shawn and using volunteer help would save us over \$10,000. Bonnie made a motion to hire Shawn Bro to work on B-53. Dave amended the motion as follows: Our District will hire Shawn Bro to work on B-53 with the understanding that there is a \$4000 cap on labor including taxes and that as we get nearer to completion of the project we can revisit the motion as presented. Shawn can make his own work schedule, and Vern & Mike and other volunteers will assist as able. Bonnie seconded the motion as amended and the motion passed as presented.

Committee Reports:

Old Business:

Safety With Santa: Bonnie reported that the Volunteers did want to go ahead and do the Christmas Program for the kids, so it is back on. Santa Photos, Four Mound Homemakers are baking cookies, Crafts projects for the kids by volunteers, weather permitting LifeFlight will be coming in for a FF training and demo for guests.

New Business:

Deaths of Fire Fighters: Sadly Susan reported there have been two unexpected deaths of other District FF....Ron McKinley and Doug Archer. Board asked her to send sympathy cards from our District. Bonnie has cards.

Public Comment Period:

None:

There was no other business.

The next regular meeting will be January 23, 2017 at 6:00p.m

With no further business presented Isla made a motion to adjourn the meeting, Bonnie seconded the motion and the regular meeting adjourned at 7:16p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary