

**SPOKANE COUNTY FIRE DISTRICT 5**  
**REGULAR MEETING MINUTES**  
**February 23, 2015; 7:00p.m. District Office**  
**17217 W. Four Mound Rd., Nine Mile Falls**

**Members Present:** Larry Wendlandt, Isla Durham, Dave Clouse  
**District Secretary:** Susan Rae  
**Guests:** Laine Clouse, Larry Durham,  
**Fire Chief:** Bonnie Cobb and Assistant Fire Chief Scott Lynch  
**Time Meeting Began:** 7:02 p.m.  
**Flag Salute:** Dave Clouse

**The minutes from the January 26, 2015 Regular Meeting were reviewed.** Larry made a motion to approve as presented. Dave seconded and minutes were approved as presented.

**The treasury report was reviewed.** Susan read the report aloud.

**The February 2015 bills** were reviewed Accounts Payable: AP1243 through AP1258 totaling \$6,691.72 and Payroll: P00818 through P00818 totaling \$964.13. Petty Cash/Checking Balance is \$338.73. Current F12 balance is approximately \$114,012.25 and balance of F38 reserve fund is \$36,737.52. Dave made a motion to accept the bills as reviewed, Larry seconded the motion and the expenses were approved as presented.

**Secretary's Report:**

- **Computer hits** to date on SCFD5.org is 2740 (previous 2302)
- **Newsletter: status quo**
- **WSP Training Contracts:** status quo.
- **DNR Phase II Grant:** See Chief's report for more details on items in service.
- **Commissioner's Remuneration Forms:** All signed and filed
- **New Printer Status:** Susan Reported that EOM, Bob Tweedy recommended we buy a Xerox WorkCenter, more in our price range, return his printer to him once we get the new one. Susan laid out all price/cost comparisons and it was okd to purchase the Xerox Printer.
- **ST 52 Roll Up Door:** Scott/Susan meeting them on Wed Feb 25 at 2pm.

**Correspondence:** Susan read through the list.

- **BVFF:** Waiting for billing for 2015 from BVFF. Forms completed and returned.
- **WA ST Training Conference Feb 21-25** Chief's Training: Bonnie will check on availability.
- **INW Trauma Conf 2015:** Mon 4/27/ 7a-5p, Northern Quest Casino, \$125/person, Ken Fischer attending for sure plus one other TBA.
- **Fire Administrator Support Conference May 4-6:** Bonnie & Susan will attend.
- **Stevens County Fire Chiefs Training Conference 2015 March 27, 28, 29 in Colville:** . \$50/participant No one attending due to not having at least one year's service with District 5.

- **Enduris:** Susan will contact J. Bisquera and let her know she can attend any Board Meeting, allowing 10-15 minutes for her speaking.
- **WFCA 2015 Seminars:** No one will attend due to the topics not being relatable to us.
- **PNW Fire Investigation Conf.** May 4-8 – No one attending from District 5, too expensive.
- **Auditors Office:** We received the final letter of compliance, we are A-OK, they attached a listing of 23 examples of possible items we would need to look out for in the future.
- **State of WA Payee Registration:** Susan updated, completed and returned, this allows for WA ST agency payment processing to us.
- **Spokane County Elections Dept:** Commissioners agreed on information received from the Dept on Salary and current terms up for re-election. Susan returned form. Reminder New Commissioner contenders: Filing for positions must be done May 5 – 11, 2015.
- **2014 SAFER Grant Application:** Opened 2/16, closes March 6. Not enough time and the categories available on the grant do not apply to us right now.

**Fire Chief's Report:** Chief Bonnie Cobb reported

1. **Volunteer Status:** 2 volunteers need physicals done before they can be voted on.
2. **Station Status: Nothing to report.**
3. **Trucks & Equipment:** The items that have been received on the DNR Phase II grant are already in service, except for the Portable Volume Pump, which we have not received yet.
4. **Training Status:** CPR Annual training “added King Airway, Patient Packaging”, accountability overview and Emergency Child Birth.
5. **Other:** March 5<sup>th</sup>, Thursday 6pm, Alan McNew will head up the Support Volunteer meeting at ST 51.  
**Saturday May 2<sup>nd</sup>:** 11:30 am FireWise Community BBQ at St. 51. Guests so far will be the DNR and Spokane Clean Air with demonstrations and information. Larry Edmonds has applied for a \$500 DNR grant for the Event Expenses. More details to follow.
6. Chief Cobb will work out a new volunteer position titled “Incident/Event Reporting” with an additional Point value for the person who does this job. When finalized, it will be added to our Organizational Policy.

**OLD BUSINESS**

1. **Station 3** Property on Coulee Hite: Tabled until March 2015 meeting
2. **DNR Phase II Grant request for new water Tank:** Discussion that we need more prep and planning prior to purchasing a new water tank for the District including site, site prep, how to outfit it, installation costs, etc. Larry recommended we do more research then resubmit the tank for Grant Funding through DNR in 2016. Larry will go look at the used steel tank that a resident has for donation.
3. **Safety with Santa:** Banner prices discussed. Approved to order for December 2015 party.

**NEW BUSINESS**

- 1. Monthly Run Report:** Dave Clouse requested a monthly run report from Chief Cobb showing numbers, incidents, status. Bonnie will do that starting with March meeting.
- 2. Decals on Command Rig:** Dave asked the status of the decals, Chief Cobb said the person who does this for us is in Montana and when he gets back it will be done.

**Public Comment Period:**

- 1.** Larry Durham had a few questions about the size and usage of the 2 new chain saws that were purchased on the DNR PH II grant.

There was no other business.

The next regular meeting will be Monday March 23, 2015 at 7:00 PM.

The regular meeting adjourned at 8:40p.m.

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Spokane County Fire District 5 Chairman

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Spokane County Fire District 5 Commissioner

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Spokane County Fire District 5 Commissioner

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*Attest:* Spokane County Fire District 5 Secretary