

**SPOKANE COUNTY FIRE DISTRICT #5
REGULAR MEETING AGENDA
October 27, 2014 7:00p.m.; District Office
17217 W. Four Mound Rd., Nine Mile Falls, WA 99026**

Flag Salute

Approve September 22, 2014 Regular Meeting Minutes.

Treasurer's Report (F12 General Fund)

Beginning Balance Oct 1	\$ 101,966.81
Current Month's Expenses	\$ (7,603.34)
Petty Cash/Checking Balance	<u>\$ 460.89</u>
Estimated Ending Balance	\$ 94,824.36

F38 Reserve Estimated Fund Balance

\$ 36,637.47

Approve Aug Expense Vouchers:

Accounts Payable AP1186 – AP1200 totaling	\$ 4,190.32
Payroll P00777 – P00797	<u>\$3,413.02</u>
	\$ 7,603.34

➤ **Secretary's Report:**

- 1 **Website** hits to 9/20/2014: 1776 (last Month 1296)
- 2 **Newsletter** –Distributed October 1, 2014. Posted on Website, Posted on Reader Board, 4 mailed, five copies in the Station Box, 1 left, 1 order for address sign from newsletter.
- 3 **DNR Phase II Grant** Due Sept 1 – Oct 31, 2014. Susan has all numbers from Chief Cobb and is working on this project this week. Due October 31, 2014
- 4. **Burn Policy Review:** Status
- 5. **Station Flag status:** 3 outdoor 3' x 5' ready for PU. Reg. Price \$47.00 ea, discount \$42.30 plus tax.
- 6. **Gas/Diesel Ordered:**
- 7. **Time for Annual Furnace Check:** Air Control – May/Nov automatically come out, no appt.
- 8. **Time for Annual Bay Door Maintenance Check** - Last done 5/17/2013
- 9. **WSP Training Contract:** Bonnie I will need help.
- 10. **Office Supplies:** Shredder died, need ream of paper, post its
- 11. **Tank Repair at ST 52:**
- 12. **Review** – Susan Rae, 1 year review.. (Executive Session)

➤ **Correspondence:**

- 1. **Spokane County Building and Planning:** Contact info Request
- 2. **Inland Power:** Community Solar Program
- 3. **Invitation to Bid:** District 9 – Mako Compressor, Min Bid \$100, Mako Fill Station, Min. Bid \$100 1995 Freightliner Pumper, Min Bid \$40,000 and 1995 Freightliner Pumper, Min Bid \$40,000. Also see Chief's report for additional items.
- 4. **Smoke Detector Recall:** ESL and Interlogix 400/500 series smoke detectors.
- 5. **JEMS renewal:** Last renewed \$37.97 Sept 25, 2007.
- 6. **Spokane Regional CISM Team: "Critical Incident Stress Management Team"** : Available to us for debriefings after a critical incident. Sent brochure.
- 7. **Credit Card Offers.**

➤ **Fire Chief's Report: Bonnie Cobb Report**

- **1. Volunteer Status:** One new volunteer application has been given out. Waiting for it to be returned. We have two volunteers will to go to Leadership 2 and Leadership 3 “one is in November one is in December” the classes are free, it would cost the District an overnight stay and out of town expenses.
- **2. Station Status:** Door Locks Keys have been recoded. Keys distributed?
 - Fax- still having issue with faxing not coming through.**
(Bonnie report on new Printer details)
 - Generator – waiting for Silver Star for information.**
 - Weedwhacker?**
- 3. Truck/Equip. Status:**
- Medical Lake has an LTS 9000 1500 gallon open for bid asking \$12,500.00
- District 9 has a 1998 command vehicle is willing to talk to District 5 for whatever District 5 can afford. Per NIMS, etc. we should have a District Command vehicle.
- It would be a good way to build District relationship.
- **4. Training Status:**
 - Ventilation, ropes & Knots, forcible entry
 - Officers are setting up ideas for new trainings, new recruits, etc.
 - Vehicle extraction at Todd’s Wrecking Yard
 -
- 5. Other:** Our EMS Team is working on education information for Ebola.

Old Business:

- 1. Organization Policy – Final Review.**

New Business:

- 1. Policy and Procedures: Dave Clouse**
- 2. Leasing land at Coulee Hite/Wood: Dave Clouse**
- 3. WFCA CONFERENCE: Wrap up, comments**

Public Comment Period:

The next regular business meeting will be on November 24, 2014 at 7:00p.m.