

**SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES**

January 9, 2024; 6:00p.m.

District Office, 17217 W Four Mound Rd, Nine Mile Falls

Members Present: Dave Alvarado, Bonita Cobb, Isla Durheim

District Secretary: Bethany McCann

Guests: None

Fire Chief: Scott Lynch

Time Meeting Began: 6:00 pm

Flag Salute: Led by Dave

Approve December 2023, Regular Meeting Minutes. A motion was made by Bonnie and Seconded by Dave to approve December Minutes. It was approved unanimously.

The Treasurer's report was reviewed by the Commissioners.

A motion to accept the Treasures report and pay the expenses was made by Bonnie and seconded by Isla and passed unanimously.

Expenses presented for review.

January 2024 Expenses reviewed:	AP2699-2713	\$ 10,786.43
January 2024 Payroll reviewed:	PO1714	\$ <u>1,632.73</u>
Total January 2024 Expenses		\$ 12,419.16

Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer.

Secretary's Report:

The Newsletter is almost complete finishing final article. The commissioner chair and Fire Chief signed a BVFF certification for Van Wohl. The EMT Policy needs the chiefs signature .We are going to wait till the March meeting before sending the new/updated policy's to the firefighters. Bethany is going to ask BVFF for a list of service for the volunteers, What exactly do we need to pay after a volunteer has 25 years, and where is the legislature at for extending the years of service.

Correspondence:

We had an email from Brian Scott about Landt Farm shoot event August 14-18 2024 and Bethany responded with we do not provide an EMT on site for special events as we are all volunteers, there are companies that provide this service.

The SCFCA Meeting Agenda was handed to the commissioners.

Fire Chief's Report: Chief Scott Lynch

- 1) **Volunteer Status:** Nothing to report
- 2) **Station Status:** working on plug in for steam cleaner with Silver Star. Troubleshooting what is wrong with the outdoor light at door entrance.
- 3) **Truck/Equip Status:** Mason is working on the new military truck, specifically getting it painted, We have a grant for \$10,000 to complete this.
- 4) **Training Status:** Harassment/confined space, PPE/SCBA Quarterly, Christmas party was great time by all.
- 5) **Other:** No New Business

Committee Reports

- **Isla Durham:** None.
- **Dave Alvarado** None
- **Bonnie Cobb:** Total of \$18,000 from DNR for the military truck (\$12,000 upfront-\$6,000 after invoices.) Received \$4,000 DNR Grant for Fire Shelters. The Chiefs meeting had an after-action report about the Gray Fire. The Department of Emergency Management is putting a group together, including dispatch, to help better educate the public, specifically with evacuation notices.

OLD BUSINESS: Dave completed his oath of office/certification. Bethany is going to find the waiver for the commissioners to decide on pay for the year. Bethany was appointed this years district secretary and given financial authority. Bethany is contacting elections office about an oath of office.

NEW BUSINESS: The Snure Seminars need to be given to commissioners and get registered. Bonita asked if we could fill out a credit application for fuel prices at Agwide in Reardan, it was given an ok. Bonita nominated Isla for the chairperson, Dave seconded, election passed unanimously. Isla nominated Bonita for vice chairperson, Dave seconded, election passed unanimously.

PUBLIC COMMENT:

None

The next regular meeting will be February 13, 2024 at 6:00 p.m.

With no further business a motion was made by Isla to adjourn the meeting at 7:54 p.m. It was seconded by Bonita and passed unanimously.

Spokane County Fire District 5 Chairperson

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire 5 District Secretary