

**SPOKANE COUNTY FIRE DISTRICT 5**  
**REGULAR MEETING MINUTES**  
**February 13, 2024; 6:00p.m.**  
**District Office, 17217 W Four Mound Rd, Nine Mile Falls**

**Members Present:** Dave Alvarado, Bonita Cobb, Isla Durheim

**District Secretary:** Bethany McCann

**Guests:** Gary Pietz

**Fire Chief:** Scott Lynch

**Time Meeting Began:** 6:00 pm

**Flag Salute:** Led by Bethany

**Approve January 2023, Regular Meeting Minutes.** A motion was made by Bonnie and Seconded by Isla to approve January Minutes. It was approved unanimously.

**The Treasurer's report was reviewed by the Commissioners.**

A motion to accept the Treasures report and pay the expenses was made by Bonnie and seconded by Dave and passed unanimously. Dave would like to see the invoices and receipts going forward and Bonnie asked if Senske would give a discount if we paid by year.

**Expenses presented for review.**

|                                  |             |                    |
|----------------------------------|-------------|--------------------|
| February 2024 Expenses reviewed: | AP2714-2720 | \$ 7,988.40        |
| February 2024 Payroll reviewed:  | PR1715      | \$ <u>1,607.71</u> |
| Total February 2024 Expenses     |             | \$ 9,596.11        |

Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer.

**Secretary's Report:**

The newsletter has been mailed. Working on the next quarters, almost done with first draft. I need signatures from the chair and chief for Van Wohl's 2024 BVFF certification. I also gave Chief Lynch an updated service list from BVFF. Franklin Park Urgent Care is no longer open, we will need to find a new place to complete physicals/ drug tests. It was agreed that the policy packets can go out to the volunteers. Isla also needs a copy of the Media Relations Policy.

**Correspondence:**

We had emails from Snure about a Law webinar & Associating attorneys. The SCFCA Meeting/by-laws and current commissioners list was also sent to us, handed a copy to all the commissioners. HUB Insurance sent an email but the fire district is not interested in switching from Enduris.

**Fire Chief's Report:** Chief Scott Lynch

- 1) **Volunteer Status:** Nothing to report
- 2) **Station Status:** Nothing to report
- 3) **Truck/Equip Status:** We were awarded the DNR shelter Grant, we have received the large, waiting on the mediums.
- 4) **Training Status:** Cardiovascular Training, A guest speaker from dispatch spoke on what they would like to hear, Safety stand down and accountability system.

5) **Other:** The awards banquet is March 16<sup>th</sup> @ 6PM, most likely at Hutarians. RESCU (credit union) is donating cakes.

**Committee Reports**

- **Isla Durham:** None.
- **Dave Alvarado** None
- **Bonnie Cobb:** None

**OLD BUSINESS:** Bethany received her Oath of Office. The commissioners pay waiver was in mailboxes. Dave is going to do more research on if it is possible to provide EMS services at an event in the district (Landt Farm Sporting Event). Dave is going to research if one person can go to the Reasonable Suspicion Training and be able to “train” others for when he isn’t available. The class is a webinar for \$150. The commissioners and secretary are enrolled in the Snure Seminars, a copy of the information was put in mailboxes.

**NEW BUSINESS:** There was an estimated budget and a 2023 year to date budget that was handed out at the request of Dave. Dave asked if we should have voted on Bethany getting the Notary certificate and was wondering if there was going to be a price for using the notary. Also wondering if we could just take donations.

**PUBLIC COMMENT:**

Gary was wondering when the website was going to be updated, noticed that Dave was not on there and there was no agendas, minutes, or treasures reports on the website. The commissioners were ok with posting the agendas and treasures to be posted before the meeting but want to wait for the minutes to be approved before they are posted to the website.

The next regular meeting will be March 12, 2024 at 6:00 p.m.

With no further business a motion was made by Isla to adjourn the meeting at 8:35 p.m. It was seconded by Bonita and passed unanimously.

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Spokane County Fire District 5 Chairperson

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Spokane County Fire District 5 Commissioner

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Spokane County Fire District 5 Commissioner

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*Attest:* Spokane County Fire 5 District Secretary