

SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
March 12, 2024; 6:00p.m.
District Office, 17217 W Four Mound Rd, Nine Mile Falls

Members Present: Dave Alvarado, Bonita Cobb, Isla Durheim

District Secretary: Bethany McCann

Guests: Larry Durheim

Fire Chief: Scott Lynch

Time Meeting Began: 6:00 pm

Flag Salute: Led by Dave

Approve FEBRUARY 2024, Regular Meeting Minutes. A motion was made by Bonita and Seconded by Dave to approve February Minutes. It was approved unanimously.

Approve FEBRUARY 23 2024, Special Meeting Minutes. A motion was made by Bonita and seconded by Dave to approve February special meeting minutes. It was approved unanimously.

The Treasurer's report was reviewed by the Commissioners.

A motion to accept the Treasures report and pay the expenses was made by Isla and seconded by Bonita and passed unanimously.

Expenses presented for review.

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| March 2024 Expenses reviewed: | AP2721-2727 | \$ 4,906.38 |
| March 2024 Payroll reviewed: | PR1716-1739 | \$ <u>6,153.44</u> |
| Total March 2024 Expenses | | \$ 11,059.82 |

Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer.

Secretary's Report:

The second quarter newsletter is close to being finalized, wanting to mail them in the first half of April. Bethany is working on a way to get better access to update the website. The county responded with information on what the codes mean in our trial balances. Bethany looked into trying a prepaid postage stamps for the newsletter and it was still cheaper to complete them in house. Bethany is going to be out of town March 30, 2024 to April 6, 2024, still be able to complete anything on the computer but not onsite. Springbrook has a workshop to help complete the annual reports. Bonita made a motion to allow Bethany to get any extra trainings she needs to understand Springbrook, Dave seconded the motion. Motion carried unanimously.

Correspondence:

SCFCA sent out the agenda for their next meeting as well as their budget and minutes from last meeting.

Fire Chief's Report: Chief Scott Lynch

- 1) **Volunteer Status:** Nothing to report
- 2) **Station Status:** The heater in St 52 is not working again. Bethany is going to call HVAC1 and have them come out to see what the best action would be. If it is suggested to replace, Scott will look into mini splits and see what would be the best options.

- 3) **Truck/Equip Status:** None. Dave was wondering if there was any updates that get done regularly; not normally, wait until it is needed.
- 4) **Training Status:** EVIP Classroom driving training, Medical Airway, and Red card Training.
- 5) **Other:** The awards banquet is March 16th @ 6PM, at the Hutarians. All are welcome.

Committee Reports

- **Isla Durham:** Was impressed with the Snure Webinar, it was much appreciated.
- **Dave Alvarado** Drug Alliance is \$150 per person, they are willing to do a training at the firehouse for a handful of people (4-5 maybe) for \$400. The training would be about 1 ½ hrs. Also talked to a homeowner that was curious about getting their home fire ready and putting in their own water supply. Dave was going to get contact information to Bonita for a possible home assessment. The Fire Department has no rules or regulations on whether homeowners can put extra water storage on their property.
- **Bonnie Cobb:** None

OLD BUSINESS: Bethany completed her oath of office. Isla and Bonita turned in commissioner pay waivers.

NEW BUSINESS: Bethany is going to work on making business cards for Isla, Dave and herself.

PUBLIC COMMENT: None

The next regular meeting will be April 9, 2024 at 6:00 p.m.

With no further business a motion was made by Bonita to adjourn the meeting at 7:37 p.m. It was seconded by Dave and passed unanimously.

Spokane County Fire District 5 Chairperson

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire 5 District Secretary