

SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
April 9, 2024; 6:00p.m.
District Office, 17217 W Four Mound Rd, Nine Mile Falls

Members Present: Dave Alvarado, Bonita Cobb, Isla Durheim

District Secretary: Bethany McCann

Guests: Gary Pietz

Fire Chief: Scott Lynch

Time Meeting Began: 6:00 pm

Flag Salute: Led by Bonita

Approve MARCH 2024, Regular Meeting Minutes. A motion was made by Isla and Seconded by Bonita to approve March Minutes. It was approved unanimously.

The Treasurer's report was reviewed by the Commissioners.

A motion to accept the Treasures report and pay the expenses was made by Bonita and seconded by Dave and passed unanimously.

Expenses presented for review.

April 2024 Expenses reviewed:	AP2728-2731	\$ 5,765.72
April 2024 Payroll reviewed:	PR1740	\$ <u>1,749.93</u>
Total April 2024 Expenses		\$ 7,515.65

Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer.

Secretary's Report:

The second quarter newsletter will be going to print this week. Bethany is going to call about an update on website and make sure we didn't miss any payments. April 10th Bethany is participating in a webinar for completing the annual reports. April 19th Bethany has a webinar for the procurement law update.

Correspondence:

SCFCA sent out meeting dates for future meetings, gave a copy to Isla, all other commissioners had them emailed.

Fire Chief's Report: Chief Scott Lynch

- 1) **Volunteer Status:** Interviewed one person, going to move them onto getting background check and physical done.
- 2) **Station Status:** The heater in St 52 needs to be replaced. Dave and Scott are going to research mini splits. Received a quote from HVAC1 on what a replacement would cost, \$5,188.80
- 3) **Truck/Equip Status:** Mason is working on getting brush trucks ready for summer, un-winterized.
- 4) **Training Status:** EVIP driving training, PPE/SCBA Quarterly, Search and Rescue
- 5) **Other:** None. Dave asked if we ever used Power Take Off (PTO) credits. Dave is going to look into if the department qualifies when we don't pay taxes.

Committee Reports

- **Isla Durham:** None
- **Dave Alvarado:** None
- **Bonnie Cobb:** None

OLD BUSINESS: Dave and Isla gave information they want on business cards, Bonita and Scott didn't need anymore at this time. Scott has 10 people that he would like to participate in the Drug Alliance Reasonable Suspicion training, Dave is going to make sure that is an allowed amount of people. The commissioners are going to go through the contract they sent to see if there are any questions or concerns.

NEW BUSINESS: Spokane County Fire Districts have put in for a CWDG Grant equaling \$30 million. If the funds come through there is a possibility there will be a coalition started to help out neighboring districts.

PUBLIC COMMENT: Gary was wondering if/when a neighbors burn permit will be ready, Bethany answered highly likely tomorrow. Gary asked for a Public Records Request form and would like to see the voucher breakdown with the treasures report.

The next regular meeting will be May 14, 2024 at 6:00 p.m.

With no further business a motion was made by Bonita to adjourn the meeting at 7:09 p.m. It was seconded by Dave and passed unanimously.

Spokane County Fire District 5 Chairperson

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire 5 District Secretary