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**SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
December 10, 2024; 6:00p.m.
District Office, 17217 W Four Mound Rd, Nine Mile Falls**

Members Present: Bonita Cobb, Isla Durheim, Dave Alvarado

District Secretary: Bethany McCann

Guests: Mitch Clouse

Fire Chief: Scott Lynch

Time Meeting Began: 6:00 pm

Flag Salute: Led by Dave Alvarado

Approve NOVEMBER 2024, Regular Meeting Minutes. A motion was made by Bonnie and Seconded by Isla to approve November Minutes as corrected. It was approved unanimously.

The Treasurer's report was reviewed by the Commissioners.

A motion to accept the Treasures report and pay the expenses was made by Bonita and seconded by Isla and passed unanimously.

Expenses presented for review.

December 2024 Expenses reviewed:	AP2791-2802	\$ 11,916.58
December 2024 Payroll reviewed:	PR1787-1805	\$ <u>7,039.10</u>
Total December 2024 Expenses		\$ 18,955.68

Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer.

Secretary's Report:

Bethany is still working on the next newsletter. Bethany has also been in contact with the State Auditor's Office for getting the next audit scheduled.

Correspondence:

The 2025 Spokane County Voters Phamplet information was presented to the commissioners and will be filed.

Fire Chief's Report: Scott Lynch

- 1) **Volunteer Status:** 2 new volunteer applications, Scott will get them to Bethany and schedule interviews. The Christmas Party is December 14th at Greg Lucht's at 6pm. The Banquet is going to be March 15th most likely at the Huttarian's
- 2) **Station Status:** Heaters for Station 52, Dave will give an update.
- 3) **Truck/Equip Status:** The Military truck has been sent to an outside party that does multiple of these trucks in the year. B51 was stripped down to use parts for the military truck and is going to be put up for surplus. Scott would also like to put the old B52 up for surplus. He is going to make a list for Bethany to post. There is also an opportunity for the district to basically "lease" a Forest Service brush truck for a low financial setback. This program will keep the ownership with the Forest Service but the fire district uses it and when we don't need or want it the Forest Service will take it back.
- 4) **Training Status:** Hazmat training, PPE quarterly with winter ops, and pharmacology training for EMT's.

5) **Other:** Mason is going to be replacing the batteries in E51, they are still the original batteries.

Committee Reports

- **Isla Durham:** SCFCA’s annual banquet is in Jan and everyone has been RSVP’d
- **Dave Alvarado:** presented quote from Advanced Mechanical. With three different quotes it was talked about and Bonita made a motion to get mini splits for St 52 with Advanced Mechanical doing the work up to \$25,000. Dave seconded and the motion passed unanimously.
- **Bonnie Cobb:** The CWDG Grant has opened back up, the Spokane CWDG Coalition is planning on putting in for some funds, with District 5 being included to use some of those funds. Bonita made a motion to allot \$1,000 toward a Life Flight lifetime membership for any volunteers that have had 10 years of service. Dave seconded and the motion passed unanimously. Bethany is going to complete a policy for this award.

OLD BUSINESS: The review of policies 17-25 were reviewed and two were signed from the November meeting.

NEW BUSINESS: The commissioners voted on the coloring contest. Bonita made a motion to approve each participant, 5 total, to receive a \$10 Walmart Gift Card. Dave seconded and motion passed unanimously. Bethany will purchase the cards and get them sent.

PUBLIC COMMENT: Mitch really thought the lifetime membership was a great idea and the Fire Service truck was very cool. He did mention to possibly think of another award for anyone who already has a lifetime membership to Life Flight.

The next regular meeting will be January 14, 2025 at 6:00 p.m.

With no further business a motion was made by Bonita to adjourn the meeting at 8:04 p.m. It was seconded by Dave and passed unanimously.

Spokane County Fire District 5 Chairperson

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire 5 District Secretary