

**SPOKANE COUNTY FIRE DISTRICT 5**  
**REGULAR MEETING MINUTES**  
**January 14, 2025; 6:00p.m.**  
**District Office, 17217 W Four Mound Rd, Nine Mile Falls**

**Members Present:** Dave Alvarado, Bonita Cobb, Isla Durheim

**District Secretary:** Bethany McCann

**Guests:** None

**Fire Chief:** Scott Lynch

**Time Meeting Began:** 6:00 pm

**Flag Salute:** Led by Dave

**Approve December 2024, Regular Meeting Minutes.** A motion was made by Bonita and Seconded by Dave to approve December Minutes. It was approved unanimously.

Bonita made a motion for Isla to stay as the Commissioner Chair for 2025, Dave Seconded. Motion passed unanimously.

**The Treasurer's report was reviewed by the Commissioners.**

A motion to accept the Treasures report and pay the expenses was made by Bonita and seconded by Dave and passed unanimously.

**Expenses presented for review.**

January 2024 Expenses reviewed	AP2803-2813	\$ 38,342.20
January 2024 Payroll reviewed	PR1806-1807	\$ <u>1,514.02</u>
Total January 2024 Expenses		\$ 39,856.22

Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer.

**Secretary's Report:**

The newsletter needs an article from one of the commissioners, Bonita will write. Bethany is going to update the website with anything missing after this meeting. Bethany has been in contact with the auditor, they would like the budgets from 2020-2022. Bethany asked if the commissioners had anything in their files. Spokane County is in the process of updating to a new system to do vouchers.

**Correspondence:**

None

**Fire Chief's Report:** Chief Scott Lynch

- 1) **Volunteer Status:** Interviewed two people, waiting on physicals
- 2) **Station Status:** Silverstar electrical, Darell, is going to start working on some electrical projects we need, entry light at St. 51, an outside light on St 52 and a new plug for the steam cleaner.
- 3) **Truck/Equip Status:** Went over surplus trucks and equipment.
- 4) **Training Status:** Harassment/confined space, PPE/SCBA Quarterly, CPR/AED/Lucas
- 5) **Other:** Banquet is March 15<sup>th</sup> at 6pm at the Huttarians

**Committee Reports**

- **Isla Durham:** was interested that the SREC payments could change if City of Spokane doesn't want to be included in SRECs.
- **Dave Alvarado** Was wondering what the parameters are for snowplowing, Scott informed him that it is 2in or over and if it is going to melt then don't plow. Dave was also wondering about the final Levy amount, Bethany hasn't received anything yet.
- **Bonita Cobb:** None

**OLD BUSINESS:** Bethany gave the commissioners a copy of all the updated signed policies. Gave a draft of a Policy for Awards.

**NEW BUSINESS:** Snow plow parameters-Talked about in committee reports

**PUBLIC COMMENT:**

None

The next regular meeting will be February 11, 2025 at 6:00 p.m.

With no further business a motion was made by Bonita to adjourn the meeting at 6:57 p.m. It was seconded by Dave and passed unanimously.

\_\_\_\_\_  
Spokane County Fire District 5 Chairperson

\_\_\_\_\_  
Spokane County Fire District 5 Commissioner

\_\_\_\_\_  
Spokane County Fire District 5 Commissioner

\_\_\_\_\_  
*Attest:* Spokane County Fire 5 District Secretary