

SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
April 1, 2025; 6:00p.m.
District Office, 17217 W Four Mound Rd, Nine Mile Falls

Members Present: Bonita Cobb, Isla Durheim, Dave Alvarado

District Secretary: Bethany McCann

Guests: Gary Pietz, Larry Durheim

Fire Chief: Scott Lynch

Time Meeting Began: 6:00 pm

Flag Salute: Led by Scott

Approve March 2025, Regular Meeting Minutes. A motion was made by Bonita and Seconded by Isla to approve March Minutes. It was approved unanimously.

The Treasurer's report was reviewed by the Commissioners.

The trial balances from Spokane County have not yet been posted, Bethany is going to complete and keep updating report after all the numbers are in. A motion to pay the expenses was made by Bonita and seconded by Dave and passed unanimously.

Expenses presented for review.

April 2025 Expenses reviewed	AP2839-2847	\$ 4,177.34
April 2025 Payroll reviewed	PR1828	\$ <u>1,583.45</u>
Total April 2025 Expenses		\$ 5,760.79

Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer.

Secretary's Report:

The second quarter newsletter is going to be going to print and will be sent out. Spokane County is still working on getting the trial balances to post on their website. Bethany will keep giving updated information to commissioners when it gets posted. The auditor needs to know if the commissioners would like an entrance conference or just a document and the commissioners said a document is fine. Scott and Isla were asked to sign the BVFF form for last years pensions. Bethany is planning on updating the website this next week.

Correspondence:

None

Fire Chief's Report: Chief Scott Lynch

- 1) **Volunteer Status:** One volunteer was interview need background and physical paperwork
- 2) **Station Status:** Asked if Bethany can get the computer to work and get the laptop Scott has to connect to the projector. Also get a new phone and see what it would take to get the fax working correctly
- 3) **Truck/Equip Status:** The Military truck should be done ready in the next three weeks, this will be B51. US Forest truck is getting worked on by mechanic, this will be A51. E52 needs to be finished getting outfitted, mostly handtools.
- 4) **Training Status:** EVIP Drivers Training, Makeup Classes for all

- 5) **Other:** Scott is going to try and get the light pole started, depending on availability of a mini excavator. Bethany is going to check in with Valley Ag about replacing the gauges again.

Committee Reports

- **Isla Durheim:** SCFCA Meeting had the Regional Rescue Task Force demonstration and explained how they are doing Sheriffs Office and Firefighter training to calls
- **Dave Alvarado:** wondering if the community could use one of the billboard signs to advertise selling products ex; eggs, beef, ect. Dave is going to make a draft agreement to see if it would work. Was wondering about the plan for the weeds in the corner. Bonita is planning on laying weed barrier and rocks, as well as spray when the weather is warmer. Advanced System asked if we wanted a maintenance agreement. The agreement is for \$125 for one minisplit and \$75 for each after, totaling to \$275. This agreement can be quarterly, bi-annually, annually, or monthly. Bonita made a motion to start a bi-annually agreement (twice a year) to be updated if needed. Dave Seconded and the motion passed unanimously. Dave also asked if the volunteers would like a gift card for the most calls per quarter, Scott said not at this time.
- **Bonita Cobb:** The Wildfire Awareness event on May 3rd will be from 12-2pm. We have the opportunity for another structure engine. The department has no current room for another engine however the Huttarian's have agreed to keep it inside a heated building all year and there are enough volunteers to have a full crew when the truck is needed. The truck will be donated by Spokane City Fire Department. Scott is going to look at truck before final decision and Bethany will check in with Enduris about premiums for adding a new truck.

OLD BUSINESS: Everyone received a copy of the Awards Policy. Office Phone was talked about during chiefs report.

NEW BUSINESS: None

PUBLIC COMMENT: None

The next regular meeting will be May 13, 2025 at 6:00 p.m.

With no further business a motion was made by Bonita to adjourn the meeting at 7:12 p.m. It was seconded by Dave and passed unanimously.

Spokane County Fire District 5 Chairperson

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire 5 District Secretary