

**SPOKANE COUNTY FIRE DISTRICT 5**  
**REGULAR MEETING MINUTES**  
**July 8, 2025; 6:00p.m.**  
**District Office, 17217 W Four Mound Rd, Nine Mile Falls**

**Members Present:** Bonita Cobb, Isla Durheim, Dave Alvarado

**District Secretary:** Bethany McCann

**Guests:** Gary Pietz

**Fire Chief:** Scott Lynch

**Time Meeting Began:** 6:00 pm

**Flag Salute:** Led by Bonita

**Approve JUNE 2025, Regular Meeting Minutes.** A motion was made by Bonita and Seconded by Isla to approve June Minutes. It was approved unanimously.

**The Treasurer's report was reviewed by the Commissioners.**

The trial balances from Spokane County are still getting posted sporadically. Bethany will keep updating when she receives them.

**Expenses presented for review.**

July 2025 Expenses reviewed	AP2870-2882	\$ 17,682.77
July 2025 Payroll reviewed	PR1851	\$ <u>1,617.34</u>
Total July 2025 Expenses		\$ 19,300.11

Bonita made a motion to accept expenses, Dave seconded and passed unanimously. Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer. Dave asked if Bethany can start including a brief detail on hours worked, commissioners agreed that is fine.

**Secretary's Report:**

Bethany is going to work on the newsletter and get a draft to the commissioners to review. It was brought up to possibly have a community work day for cleaning up around the fire station, put in newsletter.

**Correspondence:**

Doug Bonstrom is teaching an EMT class, Scott was given information in case anyone wants to go.

The Enduris 2026 rates were given to the Commissioners

**Fire Chief's Report:** Chief Scott Lynch

- 1) **Volunteer Status:** Going to update the phone list. Will be interviewing one on Thursday, We have a volunteer that is smaller than any gear we have. Bonita made a motion to get volunteer outfitted with the correct gear, Dave seconded. The motion passed unanimously.
- 2) **Station Status:** Did Senske spray the parking lot? Bethany is going to call and ask.
- 3) **Truck/Equip Status:** B54 is back in service
- 4) **Training Status:** PPE/SCBA Quarterly, Farm equipment Awareness
- 5) **Other:** None

**Committee Reports**

- **Isla Durham:** A Captian from D13 passed away, the Service is Friday July 25, we signed a card from District. We haven't received any meeting information for SCFCA, Isla will reach out.
- **Dave Alvarado:** Cameras-Roku, hard wired \$49 per year for two cameras, includes motion and sound, will look into having it load to the cloud. Advanced Mechanical's first service will be tomorrow, July 9<sup>th</sup>. How was getting the Wildland boots decided, It was a grant that needed names at time of submission. We as a department have never bought wildland boots for volunteers, it has always been on their dime due to not being able to keep the boots if they leave the department. Bethany will be updating the website this month. How many burn permits have we had this year so far? Approximately 10 We have not had any hits on Bethany doing Notary. Bethany is still working on understanding the Trial balances, Dave also found some discrepancies. We haven't had any public information requests recently. Dave is missing an credit card policy. Bethany will look and see if it got missed or just not copied. Projector-Bethany has found a way to use the Chief's Laptop but will have to get a new HDMI Cord.
- **Bonita Cobb:** None.

**OLD BUSINESS:** Gas and Diesel pump replacement- Bethany will check in with Whitley, valley ag and possible LG Oil. Dave will weed wack and let Bethany know when it is done so it can be sprayed.

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

The next regular meeting will be August 12, 2025 at 6:00 p.m.

With no further business a motion was made by Bonita to adjourn the meeting at 7:14 p.m. It was seconded by Dave and passed unanimously.

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Spokane County Fire District 5 Chairperson

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Spokane County Fire District 5 Commissioner

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Spokane County Fire District 5 Commissioner

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*Attest:* Spokane County Fire 5 District Secretary