

SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES
October 14, 2025; 6:00p.m.
District Office, 17217 W Four Mound Rd, Nine Mile Falls

Members Present: Bonita Cobb, Isla Durheim, Dave Alvarado

District Secretary: Bethany McCann

Guests: Gary Pietz, Brian Scott, Mary Scott

Fire Chief: Scott Lynch

Time Meeting Began: 6:00 pm

Flag Salute: Led by Bonita

Approve SEPTEMBER 2025, Regular Meeting Minutes. A motion was made by Bonita and Seconded by Dave to approve September Minutes. It was approved unanimously.

The Treasurer's report was reviewed by the Commissioners.

Dave will try to get ahold of someone from the county to get answers about our trial balances.

Expenses presented for review.

October 2025 Expenses reviewed	AP2904-2909	\$ 19,242.16
October 2025 Payroll reviewed	PR1875	\$ <u>1,447.76</u>
Total October 2025 Expenses		\$ 20,689.92

Bonita made a motion to accept expenses, Dave seconded and passed unanimously. Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer.

Secretary's Report:

The 4th quarter newsletters were handed to commissioners for review, get corrections to Bethany by Friday. Commissioners signed Spokane County 2026 Tax forms to be sent in. Bethany handed a 2026 budget to the commissioners for review. Bethany would like to go to the Springbrook Rally in February, Bonita made a motion to allow Bethany to go, Dave Seconded and the motion passed unanimously.

Correspondence:

None

Fire Chief's Report: Chief Scott Lynch

- 1) **Volunteer Status:** None
- 2) **Station Status:** Heaters are turned on
- 3) **Truck/Equip Status:** Military truck is just waiting for radio to be put in.
- 4) **Training Status:** Medical Trama Patient, Vehicle accident/fire, 1410 multi ops training, pharmacology
- 5) **Other:** SCBA Masks, Scott is still trying to find some masks, the place he thought we could use for refurbished won't work.

Committee Reports

- **Isla Durham:** SCFCA meeting- Fire District 9 is working to get their own transport system (ambulance) going by July 1st, 2026. There is a first amendments right group that has been trying to get into firehouses that they are not allowed, post signs that say Authorized Personnel Only to help with this. The next meeting is November 13 at District 4.
- **Dave Alvarado:** Thanked Bethany for the newsletter early. Asked if we needed to vote on the Roku cameras, there is no limit on storage space going to the cloud, Walmart had them and a total of 3 cameras total for the outside. Bonita made a motion to buy 3 camera and the subscription, Dave Seconded. Motion passed unanimously. Bonita will have the DNR contract/policy in Daves box later this week. Dave would like to see truck files improve, brought some examples of what he is thinking. A home owner reached out and asked if the fire department would be interested in using a slash pile for trainings, was told the fire department does not do that at this time. Mason will try to get the fuel gauges later this week. Do we have file with all the businesses we use with the terms and conditions, Bethany is going to look and see if she can find any, if not we can call and ask the business. Was wondering if anyone talked to Lincoln County about putting the trailer over at St. 52? Dave has concerns about what is actually in there and if something gets vandalized or stolen who is on the hook.
- **Bonita Cobb:** There is a new Spokane County EMS Data Processor who wants access to our programs and the EMS Council advises that the way things are presented they should not be able to have access.

OLD BUSINESS: None

NEW BUSINESS: Dave wants to make sure we are getting audit findings fixed from previous years.

PUBLIC COMMENT: None

REVIEW OF POLICIES: Commissioners went over policies 1-8, Bethany will make any updates or corrections and have them ready to sign next meeting. Next meeting we will review policies 9-16.

The next regular meeting will be November 11, 2025 at 6:00 p.m.

With no further business a motion was made by Bonita to adjourn the meeting at 7:45 p.m. It was seconded by Dave and passed unanimously.

Spokane County Fire District 5 Chairperson

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire 5 District Secretary