# SPOKANE COUNTY FIRE DISTRICT 5
# REGULAR MEETING MINUTES
## October 13, 2026; 6:00p.m.
### District Office, 17217 W Four Mound Rd, Nine Mile Falls

**Members Present:** Bonita Cobb, Brian Scott
**District Secretary**: Bethany McCann
**Guests**: See sign in sheet (attached)
**Fire Chief**(interim): Dustin Hofer
**Time Meeting Began**: 6:00 pm
**Flag Salute:** Led by Brian

**Approve SEPTMBER 2026, Regular Meeting Minutes.** A motion was made by Bonita and Seconded by Brian to approve September 8th Minutes. It was approved unanimously.

**The Treasurer's report was reviewed by the Commissioners.**
There were no questions at this time.

**Expenses presented for review.**

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| October 2026 Expenses reviewed | AP2994-3004 | $ | 12,215.19 |
| October 2026 Payroll reviewed | PR1949-1971 | $ | 1,570.05 |
| Total October 2026 Expenses | | $ | 13,786.04 |

Brian made a motion to accept expenses, Bonita seconded and passed unanimously. Commissioners signed the Certifications for Accounts Payable and Payroll Vouchers to be submitted to the Spokane County Treasurer.

**Secretary's Report:**
Bethany is working on the last article for newsletter. Bethany has given Anja access to input calls into ERS program. Bethany also wanted clarification on how high of access needed to be granted and to who. The commissioners agree that to start the EMT need access to input calls with who ever Dustin wants to review/authorize them. The District secretary will still have full admin control and be able to add any new members.

**Correspondence:**
None.

F**ire Chief's Report:** Interim Chief Dustin Hoffer

1) **Volunteer Status:** Talked about ERS and concluded who needs access. Asked about a Credit Card for ordering EMS Supplies- The Commissioners said we should wait until the new Fire Chief is hired, They should really be in charge of that card. It would be to difficult issuing one now for the interim and again in a month.
2) **Station Status:** Public Water Acccess Policy and the Policy for a commissioner being a volunteer will be review with our other policies starting in November. Bethany is still working on the updated door locks.
3) **Truck/Equip Status:** Squad 51 is out of service, it won't start, most likely batteries, the mechanic is aware. Engine 51 will be primary EMS response. Mike Flint is finding some grants to try to help with updating air packs/station/ and turn outs, possibly piggy back with another fire department to keep the cost down. District 10 has offered to do a Fit test at District 5 and be able to use District 10's burn town.

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4) **Training Status:** Spalding's has two cars they can bring out and take the other two back to be able to do extrication training. September's trainings were EMS-trauma, 1410 Drill and Officers Drill
5) **Other: None**

**Committee Reports**

- **Brian Scott:** Air Pipe has been replaced doing station 52 October 14th. Brian wrote a summary of the Legal council's finding. Bonita made a motion to accept summary, Brian Seconded, Motion Passed unanimously. Bethany will add a copy with the minutes. Brian would like to update the Organization chart with the policies, Bethany suggested doing that with our first policy.
- **Dave Alvarado:** Absent/none.
- **Bonita Cobb:** None

**OLD BUSINESS:** In the November meeting the commissioners will go over Policies 1-8.

**NEW BUSINESS:** Bethany gave a copy of the Levy Certification that Spokane County requests every year to the commissioners. If all looks good we can sign, it needs to be turned on Nov 30th. Dusting informed us there is a new volunteer firefighter application.

**PUBLIC COMMENT:** Larry Durheim knows of someone who has an ambulance for sale. They are asking $7,000 or $8,000 for it. It has 9000 miles on it. It would be very hard for the department to offer a transport vehicle because we do not have the staffing or the funding available. Carol mentioned that she knows it was crazy but never got a call before the 5 business days about the public records request. Bethany talked to her when she handed them in and didn't think to also call again. She will do that from now on. Robert asked a clarifying questions about the UTV because Avista just has it going to District 5. UTV was dropped off at Avista. The registration says it is still in Nine Mile Falls, wants to know where it is or if it was stollen. Kelly asked some clarifying questions about legal council that was answered by reading the summary. Scott has returned his credit card and would like a letter stating that, Bethany will have it done before he leaves tonight. Dusting is in the works of winterization of the trucks.

The next regular meeting will be November 10, 2026 at 6:00 p.m.

With no further business a motion was made by Brian to adjourn the meeting at 7:07 p.m. It was seconded by Bonita and passed unanimously.

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Spokane County Fire District 5 Chairperson

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Spokane County Fire District 5 Commissioner

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Spokane County Fire District 5 Commissioner

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***Attest:*** Spokane County Fire 5 District Secretary

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